



KAKATIYA GOVERNMENT COLLEGE

HANUMAKONDA, TELANGANA STATE – 506001

(Affiliated to Kakatiya University, Warangal)

(e-mail:warangal.jkc@gmail.com, website: <https://gdcts.cgg.gov.in/hanamkonda.edu>)



Criterion - I

Metric: 1.1.2

**The Institution adheres to the Academic Calendar including
for the conduct of CIE**

ACADEMIC CALENDERS

The Institution adheres to the Academic Calendar in this process. The Internal Quality Assurance Cell and the Examination Branch of the College thought it worthwhile for establishing a responsible way of evaluation methodology on a par with the regular evaluation performed by the University to which the College is affiliated to.

As per the university norms in vogue, the Internal Assessment Examinations are administered by each of the Faculty Members dealing with the course concerned to them and the evaluation process also is performed accordingly. Consequent upon which, marks obtained (20% of 100 marks) by the students are uploaded on the University Website within the prescribed timeframe using the confidential credentials provided by the university from time to time in this regard.

The academic calendar of the college mainly consists of the following:

- Almanacs issued by the Kakatiya University
- Academic and Activities calendar issued by the Commissioner of Collegiate Education, Hyderabad, TS.
- Academic calendar prepared by the college in combination of Commissioner of Collegiate Education, Telangana State and affiliated University.

While implementing the academic plan for every year, it is taken care that all the activities as planned in the yearly plan are executed without fail and a proper record of all such activities by the departments concerned is maintained.

**ALMANAC ISSUED BY KAKATIYA UNIVERSITY FOR THE
ACADEMIC YEAR 2020 - 21**



**OFFICE OF THE REGISTRAR
KAKATIYA UNIVERSITY
WARANGAL - 506 009
(Telangana State)**

**PROF. K.PURUSHOTHAM
REGISTRAR**

No: 18 / Acad. Audit/KU/2021

Date: 06/02/2021

The Principals of
University and Affiliated Colleges offering UG (NP) Courses
KAKATIYA UNIVERSITY

Sub: ALMANAC - Almanac for Under Graduate (Non-Professional) Courses -
(I Semester) under Choice Based Credit System for the academic year
2020-2021 - Communicated - Regarding.

-oOo-

Sir/Madam,

I am herewith communicating the following Almanac for Under Graduate
(Non-Professional) Courses (**I Semester**) for the academic year 2020-2021 under Choice
Based Credit System (CBCS):

SEMESTER - I

Sl. No.	Particulars	I Semester
1	Commencement of Classes for I Semester	07/12/2020
2	Cutoff Date of Re-admission	07/12/2020
3	I - Internal Assessment Test (Any Two Days)	22/02/2021 to 27/02/2021
4	II - Internal Assessment Test (Any Two Days)	22/03/2021 to 27/03/2021
5	Last day of Instruction	03/04/2021
6	Preparation Holidays & Practical Examinations	06/04/2021 to 14/04/2021
7	Commencement of Theory Examinations	15/04/2021

The above almanac may please be brought to the notice of the staff and the
students accordingly.

Yours faithfully,


REGISTRAR

Copy to

- 1) The Dean, College Development Council, KU
- 2) The Deans of Faculties concerned, KU
- 3) The Chairpersons of Boards of Studies concerned, KU
- 4) The Head, Department concerned, KU
- 5) The Controller/ Addl. Controller of Examinations (UG & Conf.), KU
- 6) The Finance Officer, KU
- 7) The Dy. / Asst. Registrar (Academic/Adm. - Teaching/Accounts/Audit), KU
- 8) The Secretary to Vice-Chancellor/P. A. to Registrar, KU
- 9) The Staff File



OFFICE OF THE REGISTRAR
KAKATIYA UNIVERSITY
WARANGAL - 506 009
(Telangana State)

PROF. K. PURUSHOTHAM
REGISTRAR

No: 176 / Acad. Audit/KU/2020

Date: 09/09/2020

The Principals of
University and Affiliated Colleges offering PG Courses
KAKATIYA UNIVERSITY

Sub: ALMANAC - Almanac for M.A./M. Com. (Regular)/M. Com (Computer Applications)/ Financial Accounting/Banking & Insurance/ M.C.J./M.T.M./ M.H.R.M./M.Sc./M.Sc.(Computer Science)/ MSW/MLISC Courses for III & IV Semesters for the academic year 2020-2021 - Communicated - Regarding
-o0o-

Sir/Madam,

I am herewith communicating the following Almanac of M.A./M. Com. (Regular)/M. Com (Computer Applications)/Financial Accounting/Banking & Insurance/M.C.J./M.T.M./ M.H.R.M./ M.Sc./M.Sc.(Computer Science)/ MSW/MLISC Courses for III & IV Semesters for the academic year 2020-2021:

SEMESTER - III

Sl. No.	Particulars	III Semester
1	Commencement of classes	01/09/2020
2	Short Vacation	17/10/2020 to 26/10/2020
3	Reopening after vacation	27/10/2020
4	I-Internal Assessment Test	11/11/2020 to 13/11/2020
5	II-Internal Assessment Test	29/12/2020 to 31/12/2020
6	Last day of instruction	05/01/2021
7	Preparation holidays & practical examinations	06/01/2021 to 17/01/2021
8	Commencement of examinations	18/01/2021

SEMESTER - IV

Sl. No.	Particulars	IV Semester
1	Commencement of classes	05/02/2021
2	I-Internal Assessment Test	06/04/2021 to 08/04/2021
3	Summer Vacation	01/05/2021 to 31/05/2021
4	Reopening after vacation	02/06/2021
5	II-Internal Assessment Test	01/07/2021 to 03/07/2021
6	Last day of instruction	03/07/2021
7	Preparation holidays & practical examinations	04/07/2021 to 15/07/2021
8	Commencement of examinations	16/07/2021

The above almanac may please be brought to the notice of the staff and the students accordingly.

Yours faithfully,


REGISTRAR

Copies to:

- 1) The Dean, College Development Council, KU
- 2) The Deans of Faculties concerned, KU
- 3) The Chairpersons of Boards of Studies concerned, KU
- 4) The Controller/Asst. Controller of Examinations (PG & Conf), KU
- 5) The Finance Officer, KU
- 6) The Dy. Registrar (Academic)/Admin. -Teaching/Accounts/Audit, KU
- 7) The Secretary to Vice-Chancellor/P.A. to Registrar, KU
- 8) The S.F.

F. Almanac/Order

**KAKATIYA GOVERNMENT COLLEGE, HANUMAKONDA****Dist: HANUMAKONDA, TELANGANA STATE - 506001****(Affiliated to Kakatiya University, Warangal)**(e-mail:warangal.jkc@gmail.com, website: <https://gdcts.cgg.gov.in/hanamkonda.edu>)**ACTION PLAN: 2020-21**

Action Plan chalked out by the IQAC in the beginning of the Academic year 2020-21 and their outcomes reviewed at the end.

Month	Activity Planned
June 2020	Celebration of Telangana State Formation Day (2 nd June)
	To conduct Online workshop on Development of Digital Content to the faculty
	To Campaign for admissions
	Online registrations of students to various courses through DOST (Degree Online Services, Telangana - a unified, online degree admission system for students in Telangana)
	To prepare the Time Table for ONLINE Classes in view of COVID-19 pandemic
July 2020	Online Awareness programme on International Yoga Day (21 st June)
	To encourage faculty to attend Online FDP/RC/STCs
August 2020	To prepare Video lessons and upload on YouTube lessons
	Celebration of Telugu Bhasha Dinotsavam (29 th August)
	To conduct JIGNASA study projects
September 2020	To conduct Field Trips and Field projects
	Celebration of Teacher's Day (5 th September)
	Celebration Hindi Day (14 th September)
	Celebration of International Democracy Day (15 th September)
	Celebration of Ozone Day (16 th September)
October 2020	NSS Day (24 th September)
	Celebration of BATUKAMMA Festival (Telangana State Festival)
	Celebration of EKTA Djwas (31 st October)
	To conduct remedial classes
November 2020	Review of activities of all college level clubs and committees
	To prepare for Re-accreditation (cycle-3) process
	To conduct National Library Week (14-20 th November)
	Awareness programme on AIDS' Day (1 st December)
	To observe International human Rights Day (10 th December)

December 2020	Yuvatarangam: Cluster Level Games, Sports, Cultural & Literary Competitions
January 2021	Celebration of National youth Day (12 th January)
	To obtain and analyze Feedback from all the stakeholders
	Awareness on National Voters Day (25 th January)
	Republic Day (26 th January)
February 2021	To conduct Internal Academic Audit
	Extension Lectures
	Field trips
March 2021	To prepare AQAR
	Stock verification of Laboratories and Libraries
April 2021	Preparation of IQAC Report
	Celebration of Babu Jagjivan Ram's Birth Day (5 th April)
	Celebration of Dr. B.R. Ambedkar's Birthday (14 th April)
	Internal Academic Audit
May 2021	Semester End Examinations
	Campaign for admissions
	Semester End Examinations


PRINCIPAL
KAKATYA GOVT. COLLEGE
 Hanamkonda.

**ALMANAC ISSUED BY KAKATIYA UNIVERSITY FOR THE
ACADEMIC YEAR 2019 - 20**

**PROF. K. PURUSHOTHAM
REGISTRAR**

No: 188 /Acad. Audit/KU/2019

Date: 01/07/2019

The Principals of
University and Affiliated Colleges offering UG (NP) Courses
KAKATIYA UNIVERSITY

Sub: ALMANAC – Almanac for Under Graduate (Non-Professional) Courses –
I, II & III Years (I & II Semester) under Choice Based Credit System for the
academic year 2019-2020 – Communicated – Regarding.

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Sir/Madam,


I am to inform you that the Vice-Chancellor has accorded approval for the implementation of the following Almanac for Under Graduate (Non-Professional) Courses – I, II & III Years (I & II Semester) for the academic year 2019-2020 under Choice Based Credit System (CBCS):

Sl. No.	Particulars	I/III/V Semesters
1	Commencement of classes for I/III/V Semesters	01/07/2019
2	I-Internal Assessment Test	26/08/2019
3	Short Vacation	28/09/2019 to 09/10/2019
4	Reopening after vacation	10/10/2019
5	II-Internal Assessment Test	24/10/2019
6	Last day of instruction	05/11/2019
7	Preparation holidays & practical examinations	06/11/2019 to 11/11/2019
8	Commencement of examinations	13/11/2019 to 30/11/2019

Sl. No.	Particulars	II/IV/VI Semesters
1	Commencement of classes for II/IV/VI Semesters	02/12/2019
2	I-Internal Assessment Test	08/01/2020
3	Short Vacation	11/01/2020 to 16/01/2020
4	Reopening after vacation	17/01/2020
5	II-Internal Assessment Test	23/03/2020
6	Last day of instruction	31/03/2020
7	Preparation holidays & practical examinations	01/04/2020 to 09/04/2020
8	Commencement of examinations	13/04/2020 to 30/04/2020
Summer Vacation		: 01/05/2020 to 30/06/2020
Colleges re-open for 2020-2021		: 15/06/2020
Commencement of Class work		: 01/07/2020

The above almanac may please be brought to the notice of the staff and the students accordingly.

Yours faithfully,


REGISTRAR

Copy to:

- 1) The Dean, College Development Council, KU
- 2) The Deans of Faculties concerned, KU
- 3) The Chairpersons of Boards of Studies concerned, KU



OFFICE OF THE REGISTRAR
KAKATIYA UNIVERSITY
WARANGAL

PROF. K. PURUSHOTHAM
REGISTRAR

No. 08 /Acad. Audit/KU/2020

Date: 10-01-2020

The Principals of
University and Affiliated Colleges offering UG (NP) Courses
Kakatiya University

Sub: ALAMANAC – Revised almanac for Under-Graduate (NP) Courses – II, IV & VI Semesters under Choice Based Credit System for the academic year 2019-2020 – Communicated – Regarding.

Ref: 1. This Office Lr. No. 188/Acad. Audit/KU/2019, dated 01.07.2019.
2. This Office Lr. No. 07/Acad. Audit/KU/2020, dated 08.01.2020

o/o

Sir/Madam,

In partial modification to this office letter 2nd cited, I am to communicate the approval of the University for the Revised Almanac for Under-Graduate (NP) Courses II, IV & VI semesters for the academic year 2019-2020, as follows:

Sl. No.	Particulars	Almanac
1.	Commencement of Classes	20/12/2019
2.	Short Vacation	13/01/2020 to 16/01/2020
3.	I-Internal Assessment Test	Any two days from 24/02/2020 to 29/02/2020
4.	II-Internal Assessment Test	Any two days from 06/04/2020 to 11/04/2020
5.	Last day of Instruction	15/04/2020
6.	Preparation Holidays and Practical Examinations	16/04/2020 to 25/04/2020
7.	Commencement of Theory Examinations	28/04/2020
	Summer Vacation	01/05/2020 to 31/05/2020
	Re-opening of Colleges for 2020-2021	01/06/2020

The above Revised Almanac may please be brought to the notice of the staff and the students accordingly.

Yours sincerely,


REGISTRAR

Copy to:

1. The Dean, College Development Council, KU.
2. The Deans of Faculties, KU.
3. The Heads of Departments, KU.
4. The Chairpersons of Boards of Studies, KU.
5. The Controller/Addl. Controller of Examinations (UG & Confidential), KU.
6. The Secretary, University Sports Board, KU.
7. The Programme Co-ordinator, NSS, KU.
8. The Finance Officer, KU.
9. The Dy. Registrar/Asst. Registrar (Adm./Academic/Accounts/Audit), KU.
10. The Secretary to the Vice-Chancellor, KU.
11. The SF.

**Academic and Activities Calendar issued by CCE,
Hyderabad for the Academic Year 2019-20**



**Commissionerate of Collegiate Education
Government of Telangana**

3rd Floor, Prof. Jayashankar Vidhya Bhavan, Nampally
Hyderabad - 500001. Phone: 040- 24745021

ACADEMIC & ACTIVITIES CALENDAR – 2019-20

Commissioner
Sri Navin Mittal, I.A.S.

CCE Website: <http://ccets.cgg.gov.in>

No.	Name	Designation	Mobile
1.	Dr. C.Manjulatha	Joint Director 1 (RJD II)	9100819438
2.	Dr. N. Vijaya Bhaskar Rao	Joint Director II (RJD I)	9494443688
3.	Mr. C.P. Ashok Kumar	Deputy Director	7660009437
4.	Dr. P.Bala Bhaskar	Academic Guidance Officer (I/c)	9848784977
5.	Ms. P.Padmalatha	Assistant Director	9848784975
6.	Ms. P.Gayathri	Assistant Director	9848556317
7.	Mr. B.Vijay Kumar	Assitant Director (I/c)	9395163994
8.	Ms. L K Durgamba	Accounts Officer	8309008328
9.	Dr. Soundarya Joseph	Project Officer, RUSA	9963309396
10.	Dr. J. Neeraja	Academic Officer	7660020730
11.	Dr. K.Usha Rani	Academic Officer	7660020733
12.	Ms. E Swarna Latha	Academic Officer	7660020750
13.	Mr. T.Naveen Chander Raju	Academic Officer	7660020710
14.	Ms. K. Pruthu	Academic Officer	7660020744
15.	Mr. T.Suresh Kumar	Academic Officer	7660020720
16.	Mr. M.Satyanarayana	Academic Officer	7660020711
17.	Mr. Gajendra Babu P G K.	Academic Officer	7660020740

Online Admission Website : dost.cgg.gov.in

June 2019

Date	Activity	Description
2 nd	Telangana State Formation Day	Celebration in Colleges
5 th	World Environment Day	Conduct of activities to create awareness among students on environment
14 th	World Blood Donor Day	Red Ribbon Clubs shall conduct activities to promote awareness among students and parents
21 st	International Yoga Day	Celebration of Yoga day in Colleges
26 th	International Day against Drug Abuse	Awareness on Drug Abuse
1st working day of every month-Staff Review Meeting		
5th working day of every month Staff Council Meeting		
All Saturdays		
II Week	<ol style="list-style-type: none"> 1. IQAC/NAAC Meeting 2. DRC Meeting- Preparation of DRC Annual activity plan for 2019-20 3. Preparation of college Annual Academic Plan for 2019-20. 	
All Saturdays	Activities related to NCC/NSS/ Swachh Bharat/ Telangana ku Haritha haram /All Clubs/ Committees / Outreach / Academic /Cultural / Games & Sports/ Extracurricular etc....	

Departmental Activities

June	<ol style="list-style-type: none"> 1. Preparation of Action Plan by all Coordinators for respective activities 2. Preparation of Action Plan by all teaching faculty regarding Departmental Activities 3. Preparation of Action Plan by the Principal and Staff regarding institutional
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July 2019

Date	Activity	Description
1 st		Commencement of 1/III/V Semesters Class work
I Week	Student Induction Programme for I Semester students on CBCS and College activities, Facilities, Certificate/Add-On Courses etc.	
1 st working day of every month-Staff Review Meeting		
5 th working day of every month Staff Council Meeting		
	Telangana Ku Haritha haram	Organizing planting programme in consultation with District authorities
II Week	<ol style="list-style-type: none"> 1. Students talent hunt for Jignasa/ Yuvatarangam/TSAT Student as a Teacher Programme/any other Curricular/Co-curricular/Extra-curricular activities 2. Classroom Seminars, Study Projects, Field Trips and Competitions etc., 3. IQAC/NAAC Meeting 4. DRC Meeting 	
IV	<ol style="list-style-type: none"> 1. Result Analysis-Student Result analysis-Subject wise, Courses wise, College wise 2. JIGNASA- Selection of Topic and Allotment of Projects 	
	State Teacher Awards	Inviting proposals from Colleges/ Universities
	College Social Responsibility Cell & Extension Activities	Enrolment of students into NCC/ NSS Organizing related activities
	Academic Records	Verification of academic records.
All Saturdays	Activities related to NCC / NSS / Swachh Bharat / Telangana ku Haritha haram / All Clubs/ Committees / Outreach / Academic / Cultural / Games & Sports/ Extracurricular / Parent Teacher Meetings etc....	

July 2019

MON	TUE	WED	THU	FRI	SAT	SUN
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Departmental Activities

	T-SAT Nipuna	Commencement of T-SAT Nipuna Live Telecast
II Week	Health and Nutrition	<ul style="list-style-type: none"> ☛ Awareness programme on General Health, Hygiene and Nutrition by inviting Doctors or Medical Officers ☛ Blood grouping and Haemoglobin test to identify anemic students. BMI Check, distribution of Health cards and awareness programme on Anaemia.
4th Saturday	T-SAT Nipuna Special Live Telecast	Dial the Doctor/ Nutritionist

August 2019

Date	Activity	Description
15 th	Independence Day celebrations	Conduct of related activities at college level. Presentation of awards to District toppers (subject wise) of academic year 2017-18
26 th	Women's Equality Day	Conduct of related activities by ICC
29 th	Telugu Bhasha Dinotsavam	Conduct of various activities like debates, group discussions, essay writing etc.
1st working day of every month-Staff Review Meeting		
5th working day of every month-Staff Council Meeting (Review of Academic, Administrative and financial aspects)		
II week	DRC	Meeting
	IQAC	Meeting of IQAC Executive Body <ul style="list-style-type: none"> ☛ Collection of student feedback on all teaching faculty members by IQAC coordinator ☛ Analysis & Action taken report by Principal
III week	DCEDRC	DCEDRC Meeting
4 th Saturday	Swachh Bharath	Cleaning of college premises including rooftops, terraces, overhead tanks & sumps.
	ICC	Training to all girl students in Unarmed Combat Techniques
Every Saturday	Activities related to NCC/NSS/ Swachh Bharat/ Telangana ku Haritha haram /All Clubs/ Committees / Outreach / Academic /Cultural / Games & Sports/ Extracurricular / Parent Teacher Meetings etc....	

Departmental Activities

1 Week	State Level Review Meeting	Video Conference/ Meeting – CCE with JD,RJDCE & Principals
II week	Yuvatarangam-2019	Meeting with State Level/ Cluster level Coordinators
II Week	Health and Nutrition	Administering Deworming tablets and providing medical insurance to students.
5th Saturday	T-SAT- Nipuna Special Live Telecast	Environment Protection.

September 2019

Date	Activity	Description
5 th	Teachers' Day	Celebration of Teachers' Day
8 th	International Literacy Day	Organizing Inter/Intra College Literary Fest
14 th	Hindi Diwas celebrations	Conduct of various activities like debates, group discussions, essay writing etc.
24 th	NSS Day	NSS activities
1st working day of every month-Staff Review Meeting		
5th working day of every month-Staff Council Meeting (Review of Academic, Administrative and financial aspects)		
II week	DRC	Meeting
	IQAC	Meeting of IQAC Executive Body <ul style="list-style-type: none"> ☛ Collection of student feedback on every teacher by IQAC ☛ Analysis & Action taken by Principal
I & II week	CPDC meeting	Meeting of College CPDC Committee to review and discuss various matters
Every Saturday	Activities related to NCC/NSS/ Swachh Bharat/ Telangana ku Haritha haram /All Clubs/ Committees / Outreach / Academic /Cultural / Games & Sports/ Extracurricular / Parent Teacher Meetings etc....	

Departmental Activities

1 st Week	Health and Nutrition	Celebration of National Nutritional Week-organizing food festivals and awareness programs on the Nutritional value of food.
I Week	State Teacher Awards	Presentation of Best Teacher Awards on Teachers' Day

October 2019

Date	Activity	Description
2 nd	Gandhi Jayanti & Lal Bahadur Shastri Jayanthi	Celebration in Colleges
31 st	National Integration Day	Conduct of related activities
1st working day of every month-Staff Review Meeting		
5th working day of every month-Staff Council Meeting (Review of Academic, Administrative and financial aspects)		
II Week	DRC	Meeting
	IQAC	Meeting of IQAC Executive Body <ul style="list-style-type: none"> ☛ Collection of student feedback on every teacher by IQAC ☛ Analysis & Action taken by Principal
III Week	DCEDRC	2 nd Meeting of DCEDRC
Every Saturday	Activities related to NCC/NSS/ Swachh Bharat/ Telangana ku Haritha haram /All Clubs/ Committees / Outreach / Academic /Cultural / Games & Sports/ Extracurricular /Parent Teacher Meetings etc.	

Departmental Activities

1 st Week	State Level Review Meeting	Video Conference/ Meeting - CCE with JD, RJDCE & Principals
II Week	Health and Nutrition	Celebration of World Sight Day – Organizing eye check up
25 th October	T-SAT Nipuna Special Live Telecast	Dial Your CCE
4 th Saturday	T-SAT Nipuna Special Live Telecast	Stress Management and Life Skills Education

November 2019

Date	Activity	Description
11 th	National education Day	Conduct of related activities
14 th	Pandit Jawaharlal Nehru Birthday	Conduct of related activities
14 th to 20 th	National Library week	Conduct of related activities
1st working day of every month-Staff Review Meeting		
5th working day of every month-Staff Council Meeting (Review of Academic, Administrative and financial aspects)		
II Week	DRC	Meeting
	IQAC	Meeting of IQAC Executive Body <ul style="list-style-type: none"> ☛ Collection of student feedback on all teaching faculty members by IQAC coordinator ☛ Analysis & Action taken by Principal
16 th to 22 nd	Jignasa	College level selections
23 rd to 25 th	Jignasa	Submission of selected projects to CCE
Every Saturday	Activities related to NCC / NSS / Swachh Bharat / Telangana ku Haritha haram / All Clubs / Committees / Outreach / Academic / Cultural / Games & Sports / Extracurricular / Parent Teacher Meetings etc....	

Departmental Activities

II Week	Yuvatarangam 2019-20	Meeting with state level / cluster level coordinators
II Week	Health and Nutrition	Awareness program on Diabetes on the occasion of World Diabetes day
5 th Saturday	T-SAT Nipuna-Special Live Telecast	Methods / Strategies / Best Practices adopted by Colleges

December 2019

Date	Activity	Description
1 st	AIDS day	Red Ribbon Club – conduct of AIDS awareness programmes in collaboration with District officials
10 th	Human Rights Day	Conduct of related activities
24 th	National Consumer Day	Competitions & Awareness Programmes
1st working day of every month-Staff Review Meeting		
5th working day of every month-Staff Council Meeting (Review of Academic, Administrative and financial aspects)		
II Week	DRC	DRC Meeting
	IQAC	Meeting of IQAC Executive Body <ul style="list-style-type: none"> ☛ Collection of student feedback on all teaching faculty by IQAC Coordinator & Principal. ☛ Analysis & Action taken report by Principal
III Week	Jignasa	State level selections
Every Saturday	Activities related to NCC/NSS/ Swachh Bharat/ Telangana ku Haritha haram /All Clubs/ Committees / Outreach / Academic /Cultural / Games & Sports/ Extracurricular /Parent Teacher Meetings etc...	

Departmental Activities

I Week	Health and Nutrition	Awareness programme on AIDS and organizing AIDS rally.
IV Week	Yuvatarangam 2019-20	College level Games , Sports, Cultural & literary Competitions
4 th Saturday	T-SAT Nipuna Special Live Telecast	Preparation for Competitive Examinations: Tips and strategies

January 2020

Date	Activity	Description
12 th	National Youth day	Celebration of the day
25 th	National Voters day	Organize awareness programmes to sensitize students on exercising their franchise
26 th	Republic day	Celebration of Republic Day
1st working day of every month-Staff Review Meeting		
5th working day of every month-Staff Council Meeting (Review of Academic, Administrative and financial aspects)		
I week	DRC	Meeting
	IQAC	Meeting of IQAC Executive Body <ul style="list-style-type: none"> ☛ Collection of student feedback on all teaching faculty by IQAC coordinator & Principal. ☛ Analysis & Action taken report by Principal
III Week	DCEDRC	3 rd Meeting of DCEDRC
	Jignasa	Presentation at State level – selection of best projects
IV Week	Jignasa	Prize Distribution Programme
Every Saturday	Activities related to NCC/NSS/ Swachh Bharat/ Telangana ku Haritha haram /All Clubs/ Committees / Outreach / Academic /Cultural / Games & Sports/ Extracurricular /Parent Teacher Meetings etc...	

Departmental Activities

I Week	State Level Review Meeting	Video Conference/ Meeting - CCE with JD, RJDC & Principals
II Week	Yuvatarangam 2019-20	Cluster level Games , Sports, Cultural & literary Competitions
III Week	Health and Nutrition	Hemoglobin test and invited lecture on Menstrual Hygiene for Girls.
IV Week	Yuvatarangam 2019-20	State level Games , Sports, Cultural & literary Competitions
4 th Saturday	T-SAT- Nipuna Live Telecast	Focus on Examination Preparation and Study opportunities in Higher Education
Last Week	Review Meeting with all Academic Advisers	To review the Academic Audit conducted both in GDCs & Private aided colleges during 2017-18

February 2020

Date	Activity	Description
21 st	Antarjaatiya Matru Bhasha Dinotsavam	Celebrating the Day
28 th	National Science Day	Celebrating the Day
1st working day of every month-Staff Review Meeting		
5thworking day of every month-Staff Council Meeting (Review of Academic, Administrative and financial aspects)		
I Week	DRC	II Meeting
	IQAC	IQAC Meeting with all the departments
Every Saturday	Activities related to NCC/NSS/ Swachh Bharat/ Telangana ku Haritha haram /All Clubs/ Committees / Outreach / Academic /Cultural / Games & Sports/ Extracurricular /Parent Teacher Meetings etc....	

Departmental Activities

II Week	Yuvatarangam 2019-20	Grand Finale
III Week	Health and Nutrition	World Cancer Day- Awareness programme on Prevention and Cure of Cancer.

March 2020

Date	Activity	Description
8 th	International Women's Day	Conduct of various activities & competitions for students & staff
1st working day of every month-Staff Review Meeting		
5th working day of every month-Staff Council Meeting (Review of Academic, Administrative and financial aspects)		
I Week	Budget	<ul style="list-style-type: none"> ☛ Submission of all bills to DTO ☛ Preparation of Financial plan for 2018-19: ☛ Preparation of details of income through different sources, expenditure and other requirements etc. ☛ Preparation of necessary proposals along with enclosures for submission for financial assistance from different agencies like UGC, RUSA, State Govt. etc. ☛ Sending proposals to O/o CCE for budget requirement for 2019-20
	DRC	II Meeting
	IQAC	IQAC Meeting with all the departments
III Week	DCEDRC	4 th Meeting of DCEDRC
Last Week	Stock Verification	Stock verification of Laboratories and Libraries.
Every Saturday	Activities related to NCC/NSS/ Swachh Bharat/ Telangana ku Haritha haram /All Clubs/ Committees / Outreach / Academic /Cultural / Games & Sports/ Extracurricular /Parent Teacher Meetings etc...	

Departmental Activities

I Week	State Level Review Meeting	Video Conference/ Meeting - CCE with JD, RJDCE & Principals
II Week	Health and Nutrition	Awareness Programme on drug abuse by organizing rallies and lectures. Celebration of World Oral Health Day by organizing dental check up in Colleges.

April 2020

Date	Activity	Description
5 th	Babu Jagjivan Ram's birthday	Celebrating the day
14 th	Dr. B.R. Ambedkar's birthday	Celebrating the day
1st working day of every month-Staff Review Meeting		
5th working day of every month-Staff Council Meeting (Review of Academic, Administrative and financial aspects)		
April	Preparation of Annual Academic Performance Report	Preparation of college Annual Academic Performance Report (AAPR) and submission of soft copy of the same to O/o CCE
I Week	IQAC	Preparation of IQAC report, upload to college website and submission of softcopy to naac.tgce@gmail.com
Every Saturday	Activities related to NCC/NSS/ Swachh Bharat/ Telangana ku Haritha haram /All Clubs/ Committees / Outreach / Academic /Cultural / Games & Sports/ Extracurricular /Parent Teacher Meetings etc.....	

Departmental Activities

I Week	Health and Nutrition	Celebration of World Health Day
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May 2020

Date	Activity	Description
1 st	Publicity Campaign	<ul style="list-style-type: none">☛ Release of College Brochure by District Collector☛ Campaigning through brochures, flexis, scrolling in local TV, door to door canvassing for online admissions etc.
May	Students' Help Desk	Establishment of Students' Help Desk in the College and online registration of students to various courses to be taken up

Departmental Activities

May	State Level Review Meeting	Meeting / Video Conference - CCE with JD, RJDCE & Principals - Review on Admissions
-----	----------------------------	---

e-mail IDs

S.No.	Initiative/Designation/Section	e-mail ID
1.	Commissioner	comm-ce@telangana.gov.in
2.	Joint Director-I	jtdir-ce@telangana.gov.in
3.	Joint Director-II	rjtdir-ce@telangana.gov.in
4.	Academic Guidance Officer	ago-ce@telangana.gov.in
5.	Academic Cell	academiccell-ce@telangana.gov.in
6.	ICT Cell	itofficer-ce@telangana.gov.in
7.	TSKC	tskc-ce@telangana.gov.in
8.	Capacity Building (RC & OC)	trainings-ce@telangana.gov.in
9.	PwDs	inclusion-ce@telangana.gov.in
10.	NAAC/ UGC/ Autonomous	quality-ce@telangana.gov.in
11.	Bank SID	banksid-ce@telangana.gov.in
12.	CA & IMS	caims-ce@telangana.gov.in
13.	T-SAT NIPUNA Live Classes	eclasses-ce@telangana.gov.in
14.	Yuvatarangam	excellence-ce@telangana.gov.in
15.	Jignasa	jignasa-ce@telangana.gov.in
16.	MOOCS/ Virtual Class	moocs-ce@telangana.gov.in
17.	State Teacher Awards	teacherawards-ce@telangana.gov.in
18.	Academic Audit	academicaudit-ce@telangana.gov.in
19.	Budget Section	budget-ce@telangana.gov.in
20.	Tappal Inward Section	inward-ce@telangana.gov.in
21.	SPD RUSA	spdrusa-ce@telangana.gov.in



KAKATIYA GOVERNMENT COLLEGE, HANAMKONDA
Dist: **WARANGAL (U), TELANGANA STATE - 506001**
(Affiliated to Kakatiya University, Warangal)
(e-mail:warangal_kcc@gmail.com, website: <https://gdcts.cgg.gov.in/hanamkonda.edu>)



ACTION PLAN: 2019-20

Action Plan chalked out by the IQAC in the beginning of the Academic year 2019-20 and their outcomes reviewed at the end.

S. No.	Plan of Action
June 2019	Celebration of Telangana State Formation Day (2 nd June)
	Constitution of various academic committees
	To Campaign for admissions
	Celebration of World Environment Day (5 th June)
	Online registrations of students to various courses through DOST (Degree Online Services, Telangana - a unified, online degree admission system for students in Telangana)
	Commencement of classes for students of Semester-III and Semester-V
	Online Awareness programme on International Yoga Day (21 st June)
	International Day against Drug Abuse (26 th June)- Awareness programme
July 2019	Awareness Programme on Life Skills
	To conduct certificate/ add-on courses
	ICC- Self Defense Techniques Training to girl students
	Results analysis and to conduct remedial classes
August 2019	Women's Equality Day (26 th August)
	Telugu Bhasha Dinotsavam (29 th August)
	Harivilla-Literary activities
	Celebration of Independence Day (15 th August)
September 2019	Celebration of Teacher's Day (5 th September)
	Celebration Hindi Day (14 th September)
	Celebration of International Democracy Day (15 th September)
	Celebration of Ozone Day (16 th September)
	To conduct JIGNASA study projects
	To conduct Field Trips and Field projects
	NSS Day (24 th September)
October 2019	Celebration of BATUKAMMA Festival (Telangana State Festival)
	Celebration of EKTA Diwas (31 st October)

November 2019	To conduct National Library Week (14-20 th November)
	Awareness programme on AIDS' Day (1 st December)
December 2019	To observe International human Rights Day (10 th December)
	Yuvatarangam: Cluster Level Games, Sports, Cultural & Literary Competitions
January 2020	Celebration of National youth Day (12 th January)
	To obtain and analyze Feedback from all the stakeholders
	Awareness on National Voters Day (25 th January)
	Republic Day (26 th January)
February 2020	To conduct Internal Academic Audit
	Extension Lectures
	Field trips
March 2020	To prepare AQAR
	Stock verification of Laboratories and Libraries
April 2020	Celebration of Babu Jagjivan Ram's Birth Day (5 th April)
	Celebration of Dr. B.R. Ambedkar's Birthday (14 th April)
	Semester End Examinations
May 2020	Campaign for admissions
	Online registrations of students to various courses through DOST


PRINCIPAL
KAKATIYA GOVT COLLEGE
 Hanamkonda

**ALMANAC ISSUED BY KAKATIYA UNIVERSITY FOR THE
ACADEMIC YEAR 2018 – 19**

**PROF. K. PURUSHOTHAM
REGISTRAR**

No: 223 /Acad. Audit/KU/2018

Date: 27/06/2018

The Principals of
University and Affiliated Colleges offering UG (NP) Courses
KAKATIYA UNIVERSITY

Sub: ALMANAC – Almanac for Under Graduate (Non-Professional) Courses –
II & III Years (I & II Semester) under Choice Based Credit System for the
academic year 2018-2019 – Communicated – Regarding.

-o0o-

Sir/Madam,

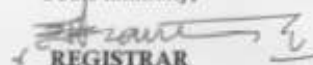
I am to inform you that the Vice-Chancellor has accorded approval for the implementation of the following Almanac for Under Graduate (Non-Professional) Courses – II & III Years (I & II Semester) for the academic year 2018-2019 under Choice Based Credit System (CBCS):

Particulars	II Year I Semester	II Year II Semester
Commencement of Class-work	20/06/2018	05/12/2018
Class work	20/06/2018 to 02/08/2018	05/12/2018 to 10/01/2019
Internal Assessment-I	03/08/2018 to 04/08/2018	09/01/2019 to 10/01/2019
Short Vacation	05/08/2018 to 12/08/2018	11/01/2019 to 15/01/2019
Commencement of Class-work after vacation	13/08/2018	16/01/2019
Class-work	13/08/2018 to 08/10/2018	16/01/2019 to 02/04/2019
Internal Assessment-II	10/10/2018 to 12/10/2018	28/02/2019 to 01/03/2019
Dasara Vacation	13/10/2018 to 21/10/2018	-----
Class work	22/10/2018 to 27/10/2018	01/03/2019 to 02/04/2019
Last Instruction Day	27/10/2018	02/04/2019
Commencement of Practical Exams	28/10/2018	17/04/2019
Term End Examinations	12/11/2018	18/04/2019
Commencement of Classes for II year II Sem. (2019-20)	05/12/2018	-----
Commencement of Classes for III year I Sem. (2019-20)	-----	01/06/2019

Particulars	III Year I Semester	III Year II Semester
Commencement of Class-work	20/06/2018	05/12/2018
Class work	20/06/2018 to 02/08/2018	05/12/2018 to 10/01/2019
Internal Assessment-I	03/08/2018 to 04/08/2018	09/01/2019 to 10/01/2019
Short Vacation	05/08/2018 to 12/08/2018	11/01/2019 to 15/01/2019
Commencement of Class-work after vacation	13/08/2018	16/01/2019
Class-work	13/08/2018 to 08/10/2018	16/01/2019 to 02/04/2019
Internal Assessment-II	10/10/2018 to 12/10/2018	28/02/2019 to 01/03/2019
Dasara Vacation	13/10/2018 to 21/10/2018	-----
Class work	22/10/2018 to 27/10/2018	02/03/2019 to 02/04/2019
Last Instruction Day	27/10/2018	02/04/2019
Commencement of Practical Exams	28/10/2018	03/04/2019
Term End Examinations	12/11/2018	17/04/2019
Commencement of Classes for III year II Sem.	05/12/2018	-----

The above almanac may please be brought to the notice of the staff and the students accordingly.

Yours faithfully,


REGISTRAR

Copy to:



OFFICE OF THE REGISTRAR
KAKATIYA UNIVERSITY
WARANGAL - 506 009
(Telangana State)

PROF. K. PURUSHOTHAM
REGISTRAR

No: 309 /Acad. Audit/KU/2018

Date: 01 /10 /2018

To
All the Principals of
University and Affiliated Colleges offering UG (NP) Courses
KAKATIYA UNIVERSITY

Sub: ALMANAC – Revised almanac for Under Graduate (Non-Professional) Courses
I, II & III year (I Semester) under Choice Based Credit System for the academic year
2018-2019 – Communicated – Regarding.

Ref: 1. This Office Lr. No. 278/Acad. Audit/KU/2018, dated 18.08.2018.
2. This Office Lr. No. 279/Acad. Audit/KU/2018, dated 18.08.2018.
3. This Office Lr. No. 294/Acad. Audit/KU/2018, dated 12.09.2018.

-o0o-

Sir/Madam,

In continuation to this office letter cited, I am to inform you that the Vice-Chancellor has accorded approval for the implementation of the following Revised Almanac for Under Graduate (Non-Professional) I, II & III year (I Semester) Courses for the academic year 2018-2019 under Choice Based Credit System (CBCS) as follows:

Particulars	I Year I Semester	II & III Year I Semester
Commencement of Classes	02/07/2018	20/06/2018
I Internal Assessment	10/09/2018 to 12/09/2018	17/08/2018 to 18/08/2018
II Internal Assessment	01/11/2018 to 03/11/2018	04/10/2018 to 06/10/2018
Dasara Vacation	09/10/2018 to 21/10/2018	09/10/2018 to 21/10/2018
Last Day of Instruction	05/11/2018	31/10/2018
Preparation & Practical Exams	06/11/2018 to 14/11/2018	01/11/2018 to 14/11/2018
Commencement of Examination	15/11/2018	15/11/2018
COMMENCEMENT OF CLASSES FOR I, II & III Year (II Semester) :: 03.12.2018		

The above revised almanac may please be brought to the notice of the staff and the students accordingly.

Yours faithfully,


REGISTRAR

Copy to:

- 1) The Dean, College Development Council, KU
- 2) The Deans of Faculties concerned, KU
- 3) The Heads of Departments concerned, KU
- 4) The Chairpersons of Board of Studies concerned, KU
- 5) The Controller/Addl. Controller of Examinations (UG & Conf.), KU
- 6) The Finance Officer, KU
- 7) The Dy. Registrar (Academic/Admn. –Teaching/Accounts/Audit), KU
- 8) The Secretary to Vice-Chancellor/P.A. to Registrar, KU.
- 9) The SF.

PROF. K. PURUSHOTHAM
REGISTRAR

No: 278 /Acad. Audit/KU/2018

Date: 18 /08 /2018

The Principals of
University and Affiliated Colleges offering UG (NP) Courses
KAKATIYA UNIVERSITY

Sub: ALMANAC – Revised Almanac for Under Graduate (Non-Professional)
Courses – II & III Year (I Semester) under Choice Based Credit System for the
academic year 2018-2019 – Communicated – Regarding.

Ref: Lr. No. 233/Acad. Audit/KU/2018, dated 27/06/2018

-o0o-

Sir/Madam,

I am to inform you that the Vice-Chancellor has accorded approval for the
implementation of the following **Revised Almanac** for Under Graduate (Non-Professional)
Courses – II & III Years (I & II Semester) for the academic year 2018-2019 under Choice
Based Credit System (CBCS):

Particulars	II Year I Semester	II Year II Semester
Commencement of Class-work	20/06/2018	03/12/2018
Class work	20/06/2018 to 12/10/2018	03/12/2018 to 10/01/2019
Internal Assessment-I	17/08/2018 to 18/08/2018	09/01/2019 to 10/01/2019
Short Vacation	-----	11/01/2019 to 15/01/2019
Commencement of Class-work after vacation	-----	16/01/2019
Class-work	-----	16/01/2019 to 30/03/2019
Internal Assessment-II	04/10/2018 to 06/10/2018	28/02/2019 to 01/03/2019
Dasara Vacation	13/10/2018 to 21/10/2018	-----
Class work	22/10/2018 to 23/10/2018	-----
Last Instruction Day	23/10/2018	30/03/2019
Commencement of Practical Exams	24/10/2018	01/04/2019
Term End Examinations	05/11/2018	16/04/2019
Commencement of Classes for II year II Sem. (2019-20)	03/12/2018	-----
Commencement of Classes for III year I Sem. (2019-20)	-----	01/06/2019

Particulars	III Year I Semester	III Year II Semester
Commencement of Class-work	20/06/2018	03/12/2018
Class work	20/06/2018 to 12/10/2018	03/12/2018 to 10/01/2019
Internal Assessment-I	17/08/2018 to 18/08/2018	09/01/2019 to 10/01/2019
Short Vacation	-----	11/01/2019 to 15/01/2019
Commencement of Class-work after vacation	-----	16/01/2019
Class-work	-----	16/01/2019 to 30/03/2019
Internal Assessment-II	04/10/2018 to 06/10/2018	28/02/2019 to 01/03/2019
Dasara Vacation	13/10/2018 to 21/10/2018	-----
Class work	22/10/2018 to 23/10/2018	-----
Last Instruction Day	23/10/2018	30/03/2019
Commencement of Practical Exams	24/10/2018	01/04/2019
Term End Examinations	05/11/2018	16/04/2019
Commencement of Classes for III year II Sem.	03/12/2018	-----

The above **revised almanac** may please be brought to the notice of the staff and the
students accordingly.

Yours faithfully,


REGISTRAR

Copy to:

**Academic and Activities Calendar issued by CCE,
Hyderabad for the Academic Year 2018-19**

Academic Calendar: 2018-19



**Commissionerate of Collegiate Education
Government of Telangana
Opp. Lata Complex, Nampally
Hyderabad-500001
Phone: 040- 24745021**

June 2018		
Month & Date	Activity	Description
2nd	Telangana State Formation Day	Celebration in Colleges
5th	World Environment Day	Conduct of activities to create awareness among students on environment
14th	World Blood Donor Day	Red Ribbon Clubs shall conduct activities to promote awareness among students and parents
21st	International Yoga Day	Celebration of Yoga day in Colleges
I Week	Result Analysis	College Level & Department Wise Result analysis and submission to O/o CCE.
	Preparation of Semester Curricular Plan (Lecturer-wise)	Preparation of Lecturer- wise Semester Curricular Plan incorporating curricular, co-curricular and extra-curricular activities as per formats provided. Preparation of NCC/NSS/ others Annual Action Plan.
	College Level Review Meeting by Principal	Review of Department wise Annual Curricular Plans - share & discuss innovative teaching learning techniques etc.
	Commencement of classes for II & III year students	Semester Curricular Plans shall be followed strictly & reflected in Teaching Diary and Teaching Notes
II week	DRC Meeting by ID College Principals	Review of all colleges in the district by ID College Principals – Finalization of Annual DRC activities plan.
	Review Meeting by RJDC	Review of all colleges
	Sports & Games	Maintenance of tracks and sports equipment, laying of new tracks & courts and purchase of sports material
	DCE DRC	First meeting of DCE DRC
III Week	Anti-Ragging campaign	Organizing Anti Ragging Campaign in the college premises
Every Saturday	Student Seminars	Conduct of student seminars and quizzes.
Departmental Activities		
II-III Week	Health and Nutrition	Awareness programme on General Health, Hygiene and Nutrition by inviting Doctors or Medical Officers
III Week	T-SAT- Nipuna	One day Workshop and topic selection for preparation of the annual T-SAT Nipuna Schedule for 2018-19
June	Quality Enhancement Initiative -- NAAC	Visit by Academic Cell members to GDCs on NAAC Assessment and Accreditation / other important programmes.

July 2018		
Month & Date	Activity	Description
2 nd		Commencement of 1 Year Class Work
5 th	TSKC	Setting a Goal and Plan of Action
15 th		Awareness Programme for 1 year students on TSKC Curriculum, MOOCs, Certificate Courses.
12 th		Telangana Ku Harithaharam Organizing planting programme in consultation with District authorities
I week	Review Meetings at different Levels and Student Progression	Review of Academic, Administrative and financial aspects and Recording Student progression
	IQAC- 2018-19	IQAC - Preparation of Institutional Plan
	Student Representatives meeting	Nomination of select students on committees like Academic, Sports, Cultural, literary, etc.
	CBCS	Orientation for 1 year students on CBCS and College activities, Facilities, Certificate/Add-On Courses etc.
II Week	Commencement of Student-Centric activities	Classroom Seminars, Study Projects, Field Trips and Competitions etc.,
	Harivillu	Meeting of all clubs and preparation of action plan for 2018-19 and enrolment of students into different clubs.
	State Teacher Awards	Inviting proposals from Colleges/Universities
	Extension Activities & College Social Responsibility Cell	Enrolment of students into NCC/ NSS Organizing related activities
5 th of July	Staff Council meeting	Meeting of the Principal with HoDs to review previous month's activities and plan for current month's activities
1 st of every month	Staff Meeting	Staff Meeting with the Principal of the College
3 rd Saturday	Academic Audit	Conduct of academic audit in Colleges.
4 th Saturday	Swachha Bharath	Cleaning of College Premises including rooftops, terraces, overhead tanks & sumps.
July	Academic Records	Verification of academic records.
Every Saturday	Student Seminars	Conduct of student seminars and quizzes.
Departmental Activities		
9 th July	T-SAT Nipuna	Commencement of T-SAT Nipuna Live Telecast
II Week	Health and Nutrition	Blood grouping and Haemoglobin test to identify anemic students. BMI Check, distribution of Health cards and awareness programme on Anaemia .
3 rd Saturday	T-SAT Nipuna Special Live Telecast	Dial the Doctor/ Nutritionist
II Week	State Level Review Meeting	Video Conference/ Meeting – CCE with JD, RJDC & Principals
July	Quality Enhancement Initiative – NAAC	Visit by Academic Cell members to GDCs on NAAC Assessment and Accreditation.

August 2018		
Date	Activity	Description
15 th	Independence Day celebrations	Conduct of related activities at college level. Presentation of awards to District toppers (subject wise) of academic year 2017-18
26 th	Women's Equality Day	Conduct of related activities by ICC
29 th	Telugu Bhasha Dinotsavam	Conduct of various activities like debates, group discussions, essay writing etc.
I week	DRC	II Meeting
	IQAC	Meeting of IQAC Executive Body
I & II week	Review Meetings at different Levels	Review of Academic, Administrative and financial aspects
	Internal Assessment -I	Conduct of examinations and recording of marks as per the proforma
	Harivillu	Meeting of all clubs - Review and progress
III Week	Add-on Courses	Organizing Two-Day workshop for students by each Department.
	Field/Industry visit	Organizing field/ industrial visits for students
	Consumer awareness programmes	Intercollegiate / Interdepartmental activities
	Career Counseling programmes	Display of notifications on Notice Boards, Magazine & providing guidance for application
5 th of August	Staff Council Meeting	Meeting with the Heads of various Departments to review previous month's activities and plan for current month's activities.
1 st of every month	Staff Meeting	Staff Meeting with the Principal
4 th Saturday	Swachha Bharath	Cleaning of college premises including rooftops, terraces, overhead tanks & sumps.
August	Telangana ku Haritaharam	Organizing related activities to increase the Green cover in consultation with District authorities
	Ecofest	Organizing activities related to Environment protection like Water Management, Waste Management etc. Display of student projects and conduct of competitions
	Jignasa- Student Study Projects	Topic Selection and allotment of Study Projects
	ICC	Training to all girl students in Unarmed Combat Techniques
Every Saturday	Student Seminars	Conduct of student seminars and quizzes.
Departmental Activities		
I Week	State Level Review Meeting	Video Conference/ Meeting – CCE with JD,RJDCE & Principals
II week	Yuvatarangam- 2018	Meeting with State Level/ Cluster level Coordinators
II Week	Health and Nutrition	Administering Deworming tablets and providing medical insurance to students.
3 rd Saturday	T-SAT- Nipuna Special Live Telecast	Environment Protection.

September 2018		
Date	Activity	Description
5 th	Teachers' Day	Celebration of Teachers' Day
8 th	International Literacy Day	Organizing Inter/Intra College Literary Fest
22 nd	Hindi Divas celebrations	Conduct of various activities like debates, group discussions, essay writing etc.
24 th	NSS Day	NSS activities
I week	DRC	III Meeting – Review of activities
	Extension & Outreach activities	Organizing Guest lectures / Field visits/ social/community development activities etc.
	IQAC	IQAC Meeting with all the departments
II week	Review Meetings at different Levels	Review of Academic, Administrative and financial aspects
	CPDC meeting	Meeting of College CPDC to review and discuss various matters
II week	Student evaluation of Teacher performance	<ul style="list-style-type: none"> • Collection of student feedback on every teacher by IQAC • Analysis & Action taken by Principal
	Harivillu	Meeting of all clubs - Review and progress
Last Week	Student centric activities	<ul style="list-style-type: none"> • Class room seminars, Study Projects and competitions etc., • Remedial Instruction
	College Social Responsibilities Cell	Organizing related activities
5 th of September	Staff Council meeting	Meeting of the Principal with Heads of departments to review previous month's activities and plan for current month's activities
I Saturday	Parents -Teacher Meeting	Teachers meeting with the Parents
1 st of every month	Staff Meeting	Staff Meeting with the Principals
3 rd Saturday	Swachha Bharath	Cleaning of college premises including rooftops, terraces, overhead tanks & sumps
September	Telangana ku Haritaharam	Maintenance of Plants
	Yuvatarangam 2018	College Level – Sports & Games and Cultural and Literary competitions
Every Saturday	Student Seminars	Conduct of student seminars and quizzes.
Departmental Activities		
1 st Week	State Level Review Meeting	Video Conference/ Meeting – CCE with JD, RJDCE & Principals
1 st Week	Health and Nutrition	Celebration of National Nutritional Week-organizing food festivals and awareness programmes on the Nutritional value of food.
3 rd Saturday	T-SAT Nipuna Special Live Telecast	Special Live Telecast – Dial your CCE
I Week	State Teacher Awards	Presentation of Best Teacher Awards on Teachers' Day
September	Quality Enhancement Initiative - NAAC	Visit by Academic Cell members to GDCs on NAAC Assessment and Accreditation.

October 2018		
Date	Activity	Description
2 nd	Gandhi Jayanthi & Lal Bahadur Shastri Jayanti	Celebration in Colleges
10 th	TSKC	Timelines & other details of various PG Entrances and Competitive Examinations - A PPT presentation to III year Students.
31 st	National Integration Day	Conduct of related activities
I Week	Review Meetings at different Levels	Review of Academic, Administrative and financial aspects
III Week	Harivillu	Meeting of all clubs - Review and progress Conduct of Science/Arts/Commerce Fest.
	Jignasa	Project Presentation at College level- Selection of best Projects.
5 th of October	Staff Council meeting	Meeting of the Principal with Heads of departments to review previous month's activities and plan for current month's activities
1 st of every month	Staff Meeting	Staff Meeting with the Principals
3 rd Saturday	Swachha Bharath	Cleaning of College Premises including rooftops, terrace, overhead tanks & sumps
October	Internal Assessment -II	Conduct of examinations and recording of marks as per the proforma
	DCEDRC	2 nd Meeting of DCEDRC
	Telangana ku Haritaharam	Maintenance of Plants
Every Saturday	Student Seminars	Conduct of student seminars and quizzes.
Departmental Activities		
1 st Week	State Level Review Meeting	Video Conference/ Meeting - CCE with JD, RJDCE & Principals
II Week	Health and Nutrition	Celebration of World Sight Day – Organizing eye check up
2 nd Week	Yuvatarangam-2018	Cluster Level – Sports & Games and Cultural and Literary competitions
4 th Week	Yuvatarangam-2018	State Level – Sports & Games and Cultural and Literary competitions
4 th Saturday	T-SAT Nipuna Special Live Telecast	Stress Management and Life Skills Education
October	Quality Enhancement Initiative – NAAC	Visit by Academic Cell members to GDCs on NAAC Assessment and Accreditation / other important programmes.

November 2018		
Date	Activity	Description
11 th	National Education day	Conduct of related activities
14 th	Pandit Jawahar Lal Nehru Birthday	Conduct of related activities
14 th -20 th	National Library Week	1.Organizing programmes to inculcate reading habits 2.Assignments to encourage students to visit libraries and use the resources to the maximum extent
I Week	IQAC	IQAC Meeting with all the departments
	Review Meetings at different Levels	Review of Academic, Administrative and financial aspects
	TSKC	Conducting coaching classes for students to prepare for Ed CET/ PGCET/Competitive Examinations etc.
Last Week	DRC	IV Meeting
5 th of November	Staff Council meeting	Meeting of the Principal with Heads of departments to review previous month's activities and plan for current month's activities
1 st of every month	Staff Meeting	Staff Meeting with the Principals
4 th Saturday	Swachha Bharath	Cleaning of College Premises including rooftops, terraces, overhead tanks & sumps
November	CBCS	1 st Semester Practical & Theory Examinations
	Telangana ku Haritaharam	Maintenance of Plants
Every Saturday	Student Seminars	Conduct of student seminars and quizzes.
Departmental Activities		
I week	State Level Review Meeting	Video Conference/ Meeting – CCE with JD, RJDCE & Principals
	Yuvatarangam-2018	Grand Finale
II Week	Health and Nutrition	Awareness Programme on <i>Diabetes</i> on the occasion of World Diabetes Day
3 rd Saturday	T-SAT Nipuna Special Live Telecast	Methods/Strategies/Best Practices adopted by colleges
November	Quality Enhancement Initiative – NAAC	Visit by Academic Cell members to GDCs on NAAC Assessment and Accreditation / other important programmes.

December 2018		
Date	Activity	Description
1st	AIDS day	Red Ribbon Clubs conduct AIDS awareness programmes in collaboration with District officials
10th	Human Rights Day	Conduct of related activities
24th	National Consumer Day	Competitions & Awareness Programmes
I week	Communal Harmony/ College Social Responsibility Week	Conduct of related activities etc.
	Review Meetings at different Levels	Review of Academic, Administrative and financial aspects
	IQAC	Meeting of IQAC Executive Body
	TSKC	Conducting coaching classes for students to prepare for Ed CET/ PGCET/Competitive Examinations etc-III year
5th of December	Staff Council meeting	Meeting of the Principal with Heads of departments to review previous month's activities and plan for current month's activities
1st of every month	Staff Meeting	Staff Meeting with the Principals
III Saturday	Swachha Bharath	Cleaning of College premises including rooftops, terrace, overhead tanks & sumps
December	CBCS	Commencement of II,IV & VI Semester classes
	DCEDRC	3 rd Meeting of DCEDRC
	Telangana ku Haritaharam	Maintenance of Plants
Every Saturday	Student Seminars	Conduct of student seminars and quizzes.
Departmental Activities		
I Week	State Level Review Meeting	Video Conference/ Meeting – CCE with JD, RJDC & Principals
I Week	Health and Nutrition	Awareness programme on AIDS and organizing AIDS rally.
3rd Saturday	T-SAT Nipuna Special Live Telecast	Preparation for Competitive Examinations: Tips and strategies
December	Quality Enhancement Initiative – NAAC	Visit by Academic Cell members to GDCs on NAAC Assessment and Accreditation / other important programmes.

January 2019		
Date	Activity	Description
12 th	National Youth day	Celebration of the day
25 th	National Voters day	Organize awareness programmes to sensitize students on exercising their franchise
26 th	Republic day	Celebration of Republic Day
I week	IQAC	IQAC Meeting with all the departments
5 th of January	Staff Council Meeting	Meeting of the Principal with Heads of departments to review previous month's activities and plan for current month's activities
I & II week	Review Meetings at different Levels	Review of Academic, Administrative and financial aspects
II Week	Jignasa- Study Projects	State Level Presentation of study Projects by students.
1 st of every month	Staff Meeting	Staff Meeting with the Principals
IV Week	Jignasa – Study Projects	Prize Distribution programme
4 th Saturday	Swachha Bharath	Cleaning of College premises including, rooftops, terrace, overhead tanks & sumps
January	Internal Assessment - I	Conduct of examinations and recording of marks as per the proforma
	TSKC	<ul style="list-style-type: none"> • Personality Development • Conducting coaching classes for students to prepare for Ed.CET/ PG CET/Competitive examinations etc.
	Telangana ku Harithaharam	Maintenance of Plants
Every Saturday	Student Seminars	Conduct of student seminars and quizzes.
Departmental Activities		
I Week	State Level Review Meeting	Video Conference/ Meeting - CCE with JD, RJDC & Principals
III Week	Health and Nutrition	Haemoglobin test and invited lecture on Menstrual Hygiene for Girls.
3rd Saturday	T-SAT- Nipuna Live Telecast	Focus on Examination Preparation and Study opportunities in Higher Education
Last Week	Review Meeting with all Academic Advisers	To review the Academic Audit conducted both in GDCs & Private aided colleges during 2017-18
January	Quality Enhancement Initiative -- NAAC	Visit by Academic Cell members to GDCs on NAAC Assessment and Accreditation / other important programmes

February 2019		
Date	Activity	Description
21 st	Antarjaatiya Matru Bhasha Dinotsavam	Celebrating the Day
I Week	CPDC meeting	Meeting of College CPDC to review and discuss various matters
	IQAC	IQAC Meeting with all the departments
II Week	Review Meetings at different Levels	Review of Academic, Administrative and financial aspects
	Performance improvement activities	Revision and Remedial classes for students
5 th of February	Staff Council meeting	Meeting with Heads of Departments to review previous month's activities and plan for current month's activities
1 st of every month	Staff Meeting	Staff Meeting with the Principals
III Saturday	Parent -Teacher Meeting	Teachers meet the Parents to discuss the performance of the ward.
February	Telangana ku Haritaharam	Maintenance of Plants
Every Saturday	Student Seminars	Conduct of student seminars and quizzes.
Departmental Activities		
I Week	State Level Review Meeting	Video Conference/ Meeting - CCE with JD, RJDC & Principals
III Week	Health and Nutrition	World Cancer Day- Awareness programme on the <i>Prevention and Cure of Cancer.</i>
February	Quality Enhancement Initiative -- NAAC	Visit by Academic Cell members to GDCs on NAAC Assessment and Accreditation / other important programmes

March 2019		
Date	Activity	Description
8 th	International Women's Day	Conduct of various activities & competitions for students & staff
I Week	Budget	<ul style="list-style-type: none"> • Submission of all bills to DTO • Preparation of Financial plan for 2018-19: • Preparation of details of income through different sources, expenditure and other requirements etc. • Preparation of necessary proposals along with enclosures for submission for financial assistance from different agencies like UGC, RUSA, State Govt. etc. • Sending proposals to O/o CCE for budget requirement for 2019-20
	IQAC	IQAC Meeting with all the departments
II week	Review Meetings at different Levels	Review of Academic, Administrative and financial aspects
Last Week	Stock Verification	Stock verification of Laboratories and Libraries.
5 th of March	Staff Council meeting	Meeting with Heads of departments to review previous month's activities and plan for current month's activities
1 st of every month	Staff Meeting	Staff Meeting with the Principals
March	Internal Assessment -II	Conduct of examinations and recording of marks as per the proforma
	DCEDRC	4 th Meeting of DCEDRC
	Telangana ku Harithaharam	Maintenance of Plants
Departmental Activities		
I Week	State Level Review Meeting	Video Conference/ Meeting - CCE with JD, RJDC & Principals
II Week	Health and Nutrition	Awareness Programme on drug abuse by organizing rallies and lectures. Celebration of World Oral Health Day by organizing dental check up in Colleges.
March	Quality Enhancement Initiative - NAAC	Visit by Academic Cell members to GDCs on NAAC Assessment and Accreditation / other important programmes.

April 2019		
Date	Activity	Description
5 th	Babu Jagjivan Ram's birthday	Celebrating the day
14 th	Dr. B.R. Ambedkar's birthday	Celebrating the day
I week	Preparation of Annual Academic Performance Report	Prepare of college Annual Academic Performance Report (AAPR) and submit soft copy to O/o CCE
	IQAC	Preparation of IQAC report, upload to college website and submission of softcopy to naac.tgce@gmail.com
	Preparation of college Annual Academic Plan for 2019-20.	Preparation of draft college Annual Academic Plan for 2019-20.
	Preparation of DRC Annual Activity plan for 2019-20	Preparation of DRC Annual activity plan for 2019-20
5 th of April	Staff Council meeting	Meeting with Heads of departments to review previous month's activities and plan for current month's activities
April	TSKC	Conducting coaching classes for students to prepare for EdCET/PGCET/Competitive examinations etc.
	Telangana ku Haritaharam	Maintenance of Plants
	CBCS	I, III, & V Semester Examinations
Departmental Activities		
I Week	State Level Review Meeting	Video Conference/ Meeting - CCE with RJDCE & Principals
I Week	Health and Nutrition	Celebration of World Health Day
April	Quality Enhancement Initiative - NAAC	Visit by Academic Cell members to GDCs on NAAC Assessment and Accreditation / other important programmes

May 2019		
Month & Date	Activity	Description
1st	Publicity Campaign	<ul style="list-style-type: none"> • Release of College Brochure by District Collector • Campaigning through brochures, flexis, scrolling in local TV, door to door canvassing for online admissions etc.
May	Students' Help Desk	Establishment of a Students' Help Desk in the College and online registration of students to various courses to be taken up
	Telangana ku Haritaharam	Maintenance of Plants
Departmental Activities		
May	State Level Review Meeting	Meeting/Video Conference - CCE with JD, RJDCE & Principals - Review on Admissions

KAKATIYA GOVERNMENT COLLEGE, HANAMKONDA
Dist. WARANGAL (U), TELANGANA STATE

ACTION PLAN: 2018-19

Action Plan chalked out by the IQAC in the beginning of the Academic year 2018-19 and their outcomes reviewed at the end.

S. No.	Plan of Action
1	Celebration of Telangana State Formation Day (2 nd June)
2	Constitution of various academic committees
3	Preparation of Institutional Annual Academic Calendar
4	To Campaign for admissions
5	Celebration of World Environment Day (5 th June)
6	Online registrations of students to various courses through DOST
7	Commencement of classes for students of Semester-III and Semester-V
8	Online Awareness programme on International Yoga Day (21 st June)
9	Enrolment of students into NCC/NSS units
10	To organize Telangana ku <u>Haritha Haram</u>
11	Preparation of proposals to State Teacher Awards
12	To conduct certificate/ add-on courses
13	Results analysis and to conduct remedial classes
14	Women's Equality Day (26 th August)
15	Telugu Bhasha Dinotsavam (29 th August)
16	To conduct <u>Harivillu</u> -Literary activities
17	Celebration of Teacher's Day (5 th September)
18	Celebration Hindi Day (14 th September)
19	Celebration of International Democracy Day (15 th September)
20	Celebration of Ozone Day (16 th September)
21	To conduct Field Trips and Field projects
22	NSS Day (24 th September)
23	To conduct JIGNASA study projects
24	Review of activities of all college level clubs and committees
25	Celebration of BATUKAMMA Festival (Telangana State Festival)
26	Celebration of National Education Day (11 th November)
27	To conduct National Library Week (14-20 th November)
28	To plan for IIQA Submission
29	Awareness programme on AIDS' Day (1 st December)

30	To observe International human Rights Day (10 th December)
31	Yuvatarangam: Cluster Level Games, Sports, Cultural & Literary Competitions
32	Celebration of National youth Day (12 th January)
33	To obtain and analyze Feedback from all the stakeholders
34	To conduct Internal Academic Audit
35	To prepare AQAR
36	Stock verification of Laboratories and Libraries

V. Mysri Lakshmi
PRINCIPAL
KAKATIYA GOVT COLLEGE
Haramkonda

**ALMANAC ISSUED BY KAKATIYA UNIVERSITY FOR THE
ACADEMIC YEAR 2017- 18**



OFFICE OF THE REGISTRAR
KAKATIYA UNIVERSITY
WARANGAL – 506 009(TS)

Prof. K. Purushotham
REGISTRAR

No. 16 /Acad.Audit/KU/2018

Dated: 09/01/2018

All the Principals of
University and Affiliated Colleges offering UG(NP) Courses
KAKATIYA UNIVERSITY

Sub: ALMANAC – Revised Almanac for Under Graduate (Non-
Professional) Courses – I & II Year (II Semester) for the academic year
2017-2018 – Communicated – Regarding.

Ref: 1) This Office Lr. No. 197/Acad.Audit/KU/2017, dt. 24/06/2017
2) This Office Lr. No. 227/Acad.Audit/KU/2017, dt. 13/07/2017

-|-

Sir/Madam,

In continuation to this office letters cited, I am to inform you that the Vice-Chancellor has accorded approval for the implementation of the following Revised Almanac for Under-Graduate (Non-Professional) Courses I & II Year (II Semester) for the academic year 2017-2018 under Choice Based Credit System (CBCS).

Particulars	I Year II Semester	II Year II Semester
Commencement of Class work	11/01/2018	11/01/2018
Internal Assessment – I	05/03/2018 to 07/03/2018	05/03/2018 to 07/03/2018
Internal Assessment – II	26/04/2018 to 28/04/2018	26/04/2018 to 28/04/2018
Last day of Instruction	05/05/2018	05/05/2018
Commencement of Practical Examinations	07/05/2018	07/05/2018
Commencement of Theory Examinations	12/05/2018	14/05/2018
Last Working day	05/05/2018	05/05/2018
Summer vacation	06/05/2018 to 19/06/2018	
Re-opening of the College for the academic year 2018-2019	20/06/2018	

The above revised almanac may please be brought to the notice of the staff and the students accordingly.

Your faithfully,


REGISTRAR

Copy to :-

- 1) The Dean, College Development Council, KU
- 2) The Dean, Faculties concerned, KU
- 3) The Chairpersons of Board of Studies concerned, KU
- 4) The Controller/Addl. Controller of Examinations(UG & Confl.), KU
- 5) The Finance Officer, KU
- 6) The Deputy/Asst. Registrar (Academic/Accounts/Audit/Admn(T), KU
- 7) The Secretary to Vice-Chancellor/P.A. to Registrar, KU
- 8) The S.F.



OFFICE OF THE REGISTRAR
KAKATIYA UNIVERSITY
WARANGAL - 506 009(TS)

Prof. M.V. Ranga Rao
REGISTRAR

No. 198 /Acad.Audit/KU/2017

Dated: 24 /06/2017

All the Principals of
University and Affiliated Colleges offering UG(NP) Courses
KAKATIYA UNIVERSITY

Sub: ALMANAC - Almanac for Under Graduate (Non-Professional)
Courses - III Year for the academic year 2017-2018 - Communicated -
Regarding.

-1-

Sir/Madam,

I am to inform you that the Vice-Chancellor has accorded approval for the implementation of the following Almanac for Under Graduate Courses (Non-Professional) Courses III Year for the academic year 2017-2018:

Sl. No.	Details	Schedule
1.	Re-opening of the College after Summer Vacation	08/06/2017
2.	Class work	08/06/2017 to 19/09/2017
3.	Winter vacation/Supplementary Examinations	20/09/2017 to 02/10/2017
4.	Commencement of instruction after vacation	03/10/2017
5.	Last day of instruction for III Year classes	09/02/2018
6.	Commencement of Annual (Practical) Examinations, 2018	15/02/2018
7.	Commencement of Annual (Theory) Examinations, 2018	13/03/2018
8.	Last working day	25/04/2018
9.	Declaration of results of Annual Examinations, 2018 (Probable date)	01/06/2018

The above almanac may please be brought to the notice of the staff and the students accordingly.

Yours faithfully,

M. V. Ranga Rao
REGISTRAR

Copy to :-

- 1) The Dean, College Development Council, KU
- 2) The Dean, Faculties concerned, KU
- 3) The Chairpersons of Board of Studies concerned, KU
- 4) The Controller/Addl. Controller of Examinations(UG & Confl.), KU
- 5) The Finance Officer, KU
- 6) The Deputy/Asst. Registrar (Academic/Accounts/Audit/Admn(T), KU



OFFICE OF THE REGISTRAR
KAKATIYA UNIVERSITY
WARANGAL - 506 009
(Telangana State)

PROF. K. PURUSHOTHAM
REGISTRAR

No: 227 /Acad. Audit/KU/2017

Date: 13/07/2017

To
All the Principals of
University and Affiliated Colleges offering UG (NP) Courses
KAKATIYA UNIVERSITY

Sub: ALMANAC - Revised almanac for Under Graduate (Non-Professional) Courses
I year (Semesters I & II) under Choice Based Credit System for the academic year
2017-2018 - Communicated - Regarding

Ref 1. This Office Lr. No. 197/Acad. Audit/KU/2017, dated 24.06.2017.
2. Proposal from the Chairman, TSCH, Hyderabad through e-mail, dated 04/07/2017
-00-

Sir/Madam,

In continuation to this office letter cited, I am to inform you that the Vice-Chancellor has accorded approval for the implementation of the following Revised Almanac for Under Graduate (Non-Professional) Courses I year (Semesters I & II) for the academic year 2017-2018 under Choice Based Credit System (CBCS), as proposed by the Telangana State Council for Higher Education, Hyderabad.

SEMESTER-I

Commencement of classes for I Semester	03/07/2017
I - Internal Assessment Test	14/09/2017 to 16/09/2017
Short Vacation	20/09/2017 to 02/10/2017
Reopening after vacation	03/10/2017
II - Internal Assessment Test	07/11/2017 to 09/11/2017
Last date of instruction	09/11/2017
Preparatory holidays & Practical Examination	10/11/2017 to 18/11/2017
Commencement of Examinations	19/11/2017 to 30/11/2017

SEMESTER-II

Commencement of classes for II Semester	02/12/2017
Short Vacation	12/01/2018 to 16/01/2018
Reopening after vacation	17/01/2018
I - Internal Assessment Test	01/02/2018 to 03/02/2018
II - Internal Assessment Test	04/04/2018 to 07/04/2018
Last date of instruction	07/04/2018
Preparatory holidays & Practical Examination	08/04/2018 to 16/04/2018
Commencement of Examinations	17/04/2018 to 30/04/2018
Summer Vacation: 01/05/2018 to 11/05/2018	
Reopening of the College for the academic year 2018-2019 : 12.06.2018	

The above revised almanac may please be brought to the notice of the staff and the students accordingly.

Yours faithfully,


REGISTRAR

Copy to:

1. The Dean, College Development Council, KUI



OFFICE OF THE REGISTRAR
KAKATIYA UNIVERSITY
WARANGAL - 506 009
(Telangana State)

PROF. K. PURUSHOTHAM
REGISTRAR

No: 314 /Acad. Audit/KU/2018

Date: 03/02/2018

The Principals of
University and Affiliated Colleges offering PG Courses
KAKATIYA UNIVERSITY

Sub: ALMANAC - Revised Almanac for M.A./M.Com (General/C.A./F.A./B.I./
M.Sc./M.Sc. (CS)/M.H.R.M./M.S.W./M.C.J./M.T.M./M.L.I.Sc./M.C.A.
Courses II and IV Semesters for the academic year 2017-2018 - Communicated -
Regarding.

Ref- This office Lr. No.270/Acad. Audit/KU/2017, dated 26/08/2017.

-oO-


Sir/Madam,

I am to inform you that the Vice-Chancellor has accorded approval for the implementation of the following Revised Almanac for M.A./M.Com (General/C.A./F.A./B.I./M.Sc./M.Sc. (CS)/M.H.R.M./M.S.W./M.C.J./M.T.M./M.L.I.Sc./M.C.A. Courses II and IV Semesters for the academic year 2017-2018:

Sl. No.	Particulars	II - Semester	IV - Semester
1.	Commencement of Class Work	30/01/2018	10/01/2018
2.	Class Work	30/01/2018 to 11/05/2018	18/01/2018 to 25/04/2018
3.	Internal Assessment - I	19/03/2018	12/03/2018
4.	Internal Assessment - II	23/04/2018	16/04/2018
5.	Last Instruction Day	11/05/2018	25/04/2018
6.	Preparatory Holidays	--	26/04/2018 to 27/04/2018
7.	Commencement of Examinations	14/05/2018	28/04/2018
SUMMER VACATION: 12/05/2018 to 25/06/2018			
COMMENCEMENT OF NEXT ACADEMIC YEAR 2018-2019: 26/06/2018			

Note: 2nd Saturdays of February & March, 2018, i.e. 10/02/2018 and 10/03/2018 are treated as working days.

The above Revised Almanac may please be brought to the notice of the staff and the students accordingly.

Yours faithfully,

REGISTRAR

Copy to:

- 1) The Dean, College Development Council, KU
- 2) The Deans of Faculties concerned, KU
- 3) The Chairpersons of Boards of Studies concerned, KU

Academic and Activities Calendar issued by CCE, Hyderabad for the Academic Year 2017-18



Commissionerate of Collegiate Education Govt. of Telangana

ACADEMIC CALENDAR - 2017-18

Commissioner : **Smt. A.Vani Prasad, I.A.S.**

CCE Website: <http://ccets.cgg.gov.in>

No.	Name	Designation	Mobile
1.	Dr. B. Darjan	RJDCE, Warangal	9948121726
2.	Dr.A.Sri Ramulu	Officer on Special Duty	9848784977
3.	Sri B. Swamy	Deputy Director	9848784975
4.	Sri V. Y. Chakravarthy	Assistant Director	9848553617
5.	Smt. P. Padmalatha	Assistant Director	9848784975
6.	Smt. Suguna	Accounts Officer	9848784975
7.	Sri B. Kanaka Chary	Academic Officer	7660020711
8.	Dr. T. Annie Sheron	Academic Officer	7660020744
9.	Dr. M. Nancy Serena	Academic Officer	7660020720
10.	Dr. J. Neeraja	Academic Officer	7660020730
11.	Sri Gajendra Babu P.G.K.	Academic Officer	7660020740
12.	Sri Naveen Chander Raju	Academic Officer	9030956515
13.	Dr. V. Sridevi	Academic Officer	7660020710

E-mail IDs

No.	Initiative	Email ID
1.	CCE	commissioner.tgce@gmail.com
2.	TSKC	tskcac@gmail.com
3.	NAAC	naac.tgce@gmail.com
4.	Academic Audit	academicaudit.tgce@gmail.com
5.	Trainings	rcoc.tgce@gmail.com
6.	RUSA	rusa.tgce@gmail.com
7.	Data collection	datacollection.tgce@gmail.com
8.	MANA TV	manatv.tgce@gmail.com
9.	Aided Colleges Section	aidedsection.tgce@gmail.com
10.	Minimum Requirements	minimumrequirements.tgce@gmail.com
11.	Plan & Non Plan Section	pnnp.cce.ts@gmail.com

Online Admission Website : dost.cgg.gov.in

June 2017

Month & Date	Activity	Description
2 nd	Telangana State Formation Day	Celebrations
5 th	World Environment Day	Conduct of Activities to create awareness among students on environment
14 th	World Blood Donor's Day	Red Ribbon Clubs shall conduct activities to promote awareness among students and parents
21 st	International YOGA Day	Celebration
I week	IQAC - Preparation of Institutional Plan for 2017-18	Preparation of Institutional Plan by incorporating all the activities given in Academic Calendar (2017-18)
	Result Analysis	College Level & Department wise Result analysis and submission to O/o CCE. Planning for Remedial teaching.
	Preparation of Annual Curricular Plan (Lecturer wise)	Preparation of Lecturer wise Annual curricular plan incorporating curricular, co-curricular and extra-curricular activities as per formats provided. Preparation of NCC/NSS/ others Annual Action Plan
	College Level Review Meeting by Principal	Review of Department wise Annual Curricular Plans - share & discuss innovative teaching learning techniques etc.
	Commencement of classes for II & III year students	Annual Curricular Plans shall be followed strictly & reflected in Teaching Diary and Teaching Notes
II week	District Level Review Meeting by ID College Principal	Review of all colleges in the district by ID College Principal – Finalization of Annual DRC activities plan.
	Review Meeting by RJDCE	Review of all colleges under jurisdiction through ID Principals
	State Teacher Awards	Inviting proposals from Colleges/Universities
	Sports & Games	Maintenance of tracks and Sports equipment & Laying of new tracks and Courts, Purchase of sports material
	Anti-Ragging campaign	Organizing Anti Ragging Campaign in the college premises.
	DCEDRC	First meeting of DCEDRC

June 2017

MON	TUE	WED	THU	FRI	SAT	SUN
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

Departmental Activities

1-6 th	D - Sampada	Training cum Workshop for Faculty working in GDCs on Innovative Online Teaching & Learning and Effective Content Management.
23 rd	MANA TV	Topic selection workshop to prepare the annual MANA TV Schedule for 2017-18
JUNE	Quality Enhancement Initiative – NAAC	Visit by Academic Cell members to GDCs on NAAC Assessment and Accreditation / other important programmes

July 2017

Month & Date	Activity	Description
5 th	TSKC	Setting a Goal and Plan of Action- III year
7 th		Setting a Goal and Plan of Action- II year
15 th		Awareness Program to I year students on TSKC Curriculum, MOOCs, Certificate Courses etc. –PPT presentation/ Talk
12 th	Telangana Ku Haritaharam	Organizing plantation program in consultation with District authorities
I week	1. Review Meetings at different Levels 2. Student Progression	Review of Academic, Administrative and financial aspects Recording Student progression
	IQAC	Meeting of IQAC Executive Body
	Student Representatives meeting	Nomination of select students on committees like Academic, Sports, Cultural, literary, etc.
	CBCS	Orientation for First year students on CBCS and College activities, Facilities, Certificate/Add on Courses etc.
II Week	Commencement of Student centric activities	Class room seminars, Study Projects, Field trips and competitions etc.,
	Harivillu	Meeting of all clubs and preparation of action plan for 2017-18 Enrolment of students into different clubs
III Week	Medical Camp	Medical camp in collaboration with District Health Officials
	Extension Activities & College Social Responsibility Cell (CSRC)	Enrolment of students into NCC/ NSS Organising related activities
I Saturday	Staff Council meeting	Meeting of the Principal with Heads of departments to review previous month's activities and plan for current month's activities
III Saturday	Staff Meeting	Staff Meeting with the Principals
IV Saturday	Swachha Bharath	Cleaning of College Premises including Rooftops, Terraces, Overhead Tanks & Sumps by students /staff

July 2017

MON	TUE	WED	THU	FRI	SAT	SUN
31					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Departmental Activities

3rd	MANA TV	Commencement of Telecast of MANA TV Live Lessons
3rd Saturday	MANA TV Special Live Telecast	Dial the Doctor/ Nutritionist/ Dietician
II Week	State Level Review Meeting	Video Conference/ Meeting – CCE with RJDCE & Principals
July	Quality Enhancement Initiative – NAAC	Visit by Academic Cell members to GDCs on NAAC Assessment and Accreditation / other important programmes

August 2017

Date	Activity	Description
15 th	Independence Day celebrations	Conduct of related activities at college level. Presentation of awards to District toppers (subject wise) 2016-17
26 th	Women's Equality Day	Conduct of related activities by ICC
29 th	Telugu Bhasha Dinotsavam	Conduct of related activities
I week	1 st unit Test for 3 rd yr students	Conduct of examinations and recording of marks as per the proforma
	DRC	II Meeting
	IQAC	IQAC Meeting with all the departments
I & II week	Review Meetings at different Levels	Review of Academic, Administrative and financial aspects
	Harivillu	Meeting of all clubs - Review and progress
III Week	Add-on Courses	Enrolment & 2 day workshop to students by each department
	Field/Industry visit	Organizing field/ Industrial visits to students
	Consumer awareness programs	Intercollegiate / Interdepartmental activities
	Career Counseling programs	Display of notifications on College Wall Magazine & guidance for application
I Saturday	Staff Council Meeting	Meeting of the Principal with Heads of departments to review previous month's activities and plan for current month's activities
III Saturday	Staff Meeting	Staff Meeting with the Principals
IV Saturday	Swachha Bharath	Cleaning of College Premises including Rooftops, Terraces, Overhead Tanks & Sumps.
August	Telangana ku Haritaharam	Organizing related activities tending to Greenary and Gardens in consultation with District authorities
	Ecofest	Organising activities related to Environment protection like Water Management, Waste Management etc. Display of student projects and conduct of competitions
	Jignasa	Topic Selection and allotment of Student study Projects
	ICC	Training to all girl students in Un Armed Combat Techniques

August 2017

MON	TUE	WED	THU	FRI	SAT	SUN
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Departmental Activities

1st Week	State Level Review Meeting	Video Conference/ Meeting – CCE with RJDCE & Principals
	Incentives & Awards	Honouring State Topper students- University wise
II week	Yuvatarangam- 2017	Meeting with State Level/ Cluster level Coordinators
3rd Saturday	MANA TV Special Live Telecast	Biodiversity Conservation/ Environment Protection.
August	Quality Enhancement Initiative – NAAC	Visit by Academic Cell members to GDCs on NAAC Assessment and Accreditation / other important programmes
	D- Sampada	Review meeting with all the Trainees

September 2017

Date	Activity	Description
5 th	Teachers' Day	Celebration of Teachers' Day
8 th	International Literacy Day	Organizing Inter/Intra College Literary Fest
18 th & 19 th	CBCS	Internal Assessment I For 1 st & 2 nd Yr. students
20 th	Bathukamma Festival	Conduct of related activities
22 nd	Hindi Divas celebrations	Organizing related activities
24 th	NSS Day	NSS activities
I week	DRC	III Meeting – Review of activities
	Extension & Outreach activities	Organizing Guest lectures / Field visits/ social/community development activities etc.
	IQAC	IQAC Meeting with all the departments
II week	Review Meetings at different Levels	Review of Academic, Administrative and financial aspects
	CPDC meeting	Meeting of College CPDC to review and discuss various matters
II week	Student evaluation of Teacher performance	<ul style="list-style-type: none"> • Collection of student feedback on every teacher by IQAC • Analysis & Action taken by Principal • Documentation for Academic Audit
	Harivillu	Meeting of all clubs - Review and progress
Last Week	Student centric activities	<ul style="list-style-type: none"> • Class room seminars, Study Projects and competitions etc., • Remedial Instruction
	CSRC	Organizing related activities
I Saturday	Staff Council meeting	Meeting of the Principal with Heads of departments to review previous month's activities and plan for current month's activities
	Parents -Teacher Meeting	Teachers meet the Parents
III Saturday	Staff Meeting	Staff Meeting with the Principals
	Swachha Bharath	Cleaning of College Premises including Rooftops, Terraces, Overhead Tanks & Sumps
September	Telangana ku Haritaharam	Maintenance of Plants
	Yuvatarangam 2017	College Level – Sports & Games and Cultural and Literary competitions

September 2017

MON	TUE	WED	THU	FRI	SAT	SUN
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Departmental Activities

1st Week	State Level Review Meeting	Video Conference/ Meeting – CCE with RJDCE & Principals
3rd Saturday	MANA TV Special Live Telecast	Special Live Telecast - Special Invitee
1 Week	State Teacher Awards	Presentation of Awards to Teachers on Teachers' Day
September	Quality Enhancement Initiative - NAAC	Visit by Academic Cell members to GDCs on NAAC Assessment and Accreditation / other important programmes

October 2017

Date	Activity	Description
2 nd	Gandhi Jayanti & Lal Bahadur Shastri Jayanti	Celebration of days
10 th	TSKC	Timelines & other details of various PG Entrances and Competitive Examinations - A PPT presentation to III year Students
31 st	National Integration Day	Conduct of related activities
I Week	Review Meetings at different Levels	Review of Academic, Administrative and financial aspects
II Week	CBCS	Internal Assessment II for 1 st & 2 nd Year
	2 nd unit Test for 3 rd yr students	Conduct of examinations and recording of marks as per the proforma
III Week	Harivillu	Meeting of all clubs - Review and progress Conduct of Science/Arts/Commerce Fest.
	Jignasa	Projects Display Day - Display of Research, study projects and achievements – Selection of District/ Cluster level Projects
I Saturday	Staff Council meeting	Meeting of the Principal with Heads of departments to review previous month's activities and plan for current month's activities
III Saturday	Staff Meeting	Staff Meeting with the Principals
	Swachha Bharath	Cleaning of College Premises including Rooftops, Terrace, Overhead Tanks & Sumps
September	DCEDRC	2 nd Meeting of DCEDRC
	Telangana ku Haritaharam	Maintenance of Plants

October 2017

MON	TUE	WED	THU	FRI	SAT	SUN
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Departmental Activities

1 st Week	State Level Review Meeting	Video Conference/ Meeting - CCE with RJDCE & Principals
2 nd Week	Yuvatarangam-2017	Cluster Level – Sports & Games and Cultural and Literary competitions
4 th Week	Yuvatarangam-2017	State Level – Sports & Games and Cultural and Literary competitions
4 th Saturday	MANA TV Special Live Telecast	Stress Management and Life Skills Education.
October	Quality Enhancement Initiative – NAAC	Visit by Academic Cell members to GDCs on NAAC Assessment and Accreditation / other important programmes

November 2017

Date	Activity	Description
8 th & 9 th	CBCS	Internal Assessment II For 1 st & 2 nd Yr. students
11 th	National Education day	Conduct of related activities
14 th	Pandit Jawahar Lal Nehru Birthday/World Diabetes day	Conduct of related activities
10 th - 30 th	CBCS	1 st Semester Practical & Theory Examinations for 1 st & 2 nd Yr. students
14 th -20 th	National Library Week	1.Organizing programs to inculcate reading habits 2.Assignments to encourage students to visit libraries and use the resources to the maximum extent
I Week	IQAC	IQAC Meeting with all the departments
	Review Meetings at different Levels	Review of Academic, Administrative and financial aspects
	TSKC	Conducting coaching classes for students to prepare for EdCET/ PG CET/Competitive Examinations etc.
III Week	III Unit Exams for 3 rd Yr. students	Conduct examinations, ensure student attendance and record marks
Last Week	DRC	IV Meeting
I Saturday	Staff Council meeting	Meeting of the Principal with Heads of departments to review previous month's activities and plan for current month's activities
III Saturday	Staff Meeting	Staff Meeting with the Principals
IV Saturday	Swachha Bharath	Cleaning of College Premises including Rooftops, Terraces, Overhead Tanks & Sumps
November	Telangana ku Haritaharam	Maintenance of Plants

November 2017

MON	TUE	WED	THU	FRI	SAT	SUN
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Departmental Activities

I week	State Level Review Meeting	Video Conference/ Meeting – CCE with RJDCE & Principals
	Yuvalarangam-2017	Grand Finale
3rd Saturday	MANA TV Special Live Telecast	Methods/Strategies/Best Practices adopted by colleges
November	Quality Enhancement Initiative – NAAC	Visit by Academic Cell members to GDCs on NAAC Assessment and Accreditation / other important programmes

December 2017

Date	Activity	Description
1 st	AIDS day	Red Ribbon Clubs conduct AIDS awareness programs in collaboration with District officials
2 nd	CBCS	Commencement of 2 nd Semester classes for 1 st & 2 nd Yr. students
10 th	Human Rights Day	Conduct of related activities
24 th	National Consumer Day	Competitions & Awareness Programs
I week	Communal Harmony / College Social Responsibility Week	Conduct of related activities etc.
	Review Meetings at different Levels	Review of Academic, Administrative and financial aspects
	IQAC	Meeting of IQAC Executive Body
	TSKC	Conducting coaching classes for students to prepare for EdCET/ PG CET/Competitive Examinations etc-III year
II Week	Term Exams – III yr	Conduct examinations, ensure student attendance and record marks
	Staff Council meeting	Meeting of the Principal with Heads of departments to review previous month's activities and plan for current month's activities
I Saturday	Staff Meeting	Staff Meeting with the Principals
III Saturday	Swachha Bharath	Cleaning of College Premises including Rooftops, Terrace, Overhead Tanks & Sumps
December	DCEDRC	3 rd Meeting of DCEDRC
	Telangana ku Haritaharam	Maintenance of Plants
<b style="color: red;">Departmental Activities		
I Week	State Level Review Meeting	Video Conference/ Meeting – CCE with RJDCE & Principals
3 rd Saturday	MANA TV Special Live Telecast	Preparation for Competitive Examinations: Tips and strategies
December	Quality Enhancement Initiative – NAAC	Visit by Academic Cell members to GDCs on NAAC Assessment and Accreditation / other important programmes

January 2018

Date	Activity	Description
12 th	National Youth day	Celebration of the day
25 th	National Voters day	Organize programmes to sensitize students on exercising the franchise
26 th	Republic day	Celebration of Republic Day
I week	IQAC	IQAC Meeting with all the departments
I & II week	Review Meetings at different Levels	Review of Academic, Administrative and financial aspects
Last Week	IEPP Pre-Final Exams – II & III yrs	Intensive Examination Preparation Program - Conduct Pre final examinations in theory & practical, ensure student attendance and record marks
I Saturday	Staff Council Meeting	Meeting of the Principal with Heads of departments to review previous month's activities and plan for current month's activities
III Saturday	Staff Meeting	Staff Meeting with the Principals
IV Saturday	Swachha Bharath	Cleaning of College Premises including Rooftops, Terrace, Overhead Tanks & Sumps
January	TSKC	<ul style="list-style-type: none"> • Personality Development • Conducting coaching classes for students to prepare for Ed.CET/PGCET/Competitive examinations etc.
	Telangana ku Haritaharam	Maintenance of Plants
Departmental Activities		
I Week	State Level Review Meeting	Video Conference/ Meeting - CCE with RJDCE & Principals
3rd Saturday	MANA TV Special Live Telecast	Focus on Examination Preparation and Study opportunities in Higher Education
Last Week	Review Meeting with all Academic Advisers	To review the Academic Audit conducted both in GDCs & Private aided colleges during 2016-17
January	Quality Enhancement Initiative – NAAC	Visit by Academic Cell members to GDCs on NAAC Assessment and Accreditation / other important programmes

February 2018

Date	Activity	Description
21 st	Antarjaatiya Matru Bhasha Dinotsavam	Celebrating the Day
I Week	CPDC meeting	Meeting of College CPDC to review and discuss various matters
	IQAC	IQAC Meeting with all the departments
II Week	Review Meetings at different Levels	Review of Academic, Administrative and financial aspects
	Practical Exams – II & III yrs	Commencement of University Practical examinations
	Performance improvement activities	Revision and Remedial classes to needy students
I Saturday	Staff Council meeting	Meeting of the Principal with Heads of departments to review previous month's activities and plan for current month's activities
III Saturday	Staff Meeting	Staff Meeting with the Principals
	Parents -Teacher Meeting	Teachers meet the Parents
February	CBCS	Internal Assessment I For 1 st & 2 nd Yr. students
	Telangana ku Haritaharam	Maintenance of Plants
Departmental Activities		
I Week	State Level Review Meeting	Video Conference/ Meeting - CCE with RJDCE & Principals
February	Quality Enhancement Initiative -- NAAC	Visit by Academic Cell members to GDCs on NAAC Assessment and Accreditation / other important programmes

March 2018

Date	Activity	Description
8 th	International Women's Day	Conduct of related activities & competitions for students & staff
I Week	Budget	<ul style="list-style-type: none"> Submission of all bills to DTO Preparation of Financial plan for 2018-19: Preparation of details of income through different sources, expenditure and other requirements etc. Preparation of necessary proposals along with enclosures for submission for financial assistance from different agencies like UGC, RUSA, State Govt. etc. Sending proposals to O/o CCE for budget requirement for 2018-19
	IQAC	IQAC Meeting with all the departments
II week	Review Meetings at different Levels	Review of Academic, Administrative and financial aspects
II Week	University Exams – III yrs	Commencement of University Theory examinations (2017-18)
Last Week	Stock Verification	Stock verification of Laboratories and Libraries.
I Saturday	Staff Council meeting	Meeting of the Principal with Heads of departments to review previous month's activities and plan for current month's activities
III Saturday	Staff Meeting	Staff Meeting with the Principals
March	DCEDRC	4 th Meeting of DCEDRC
	Telangana ku Haritaharam	Maintenance of Plants
Departmental Activities		
I Week	State Level Review Meeting	Video Conference/ Meeting - CCE with RJDCE & Principals
March	Quality Enhancement Initiative – NAAC	Visit by Academic Cell members to GDCs on NAAC Assessment and Accreditation / other important programmes

April 2018

Date	Activity	Description
5 th	Babu Jagjivan Ram's birthday	Celebrating the day
7 th & 8 th	CBCS	Internal Assessment II For 1 st & 2 nd Yr. students
9 th - 30 th		2 nd Semester Practical & Theory Examinations for 1 st & 2 nd Yr. students
14 th	Dr. B.R. Ambedkar's birthday	Celebrating the day
I week	Preparation of Annual Academic Performance Report	Prepare of college Annual Academic Performance Report (AAPR) and submit soft copy to O/o CCE
	IQAC	Preparation of IQAC report, upload to college website and submission of softcopy to naac.tgce@gmail.com
	Preparation of college Annual Academic Plan for 2018-19.	Preparation of draft college Annual Academic Plan for 2018-19.
	Preparation of DRC Annual Activity plan for 2018-19	Preparation of DRC Annual Activity plan for 2018-19
II Week		
I Saturday	Staff Council meeting	Meeting of the Principal with Heads of departments to review previous month's activities and plan for current month's activities
April	TSKC	Conducting coaching classes for students to prepare for EdCET/PGCET/Competitive examinations etc.
	Telangana ku Haritaharam	Maintenance of Plants
Departmental Activities		
I Week	State Level Review Meeting	Video Conference/ Meeting - CCE with RJDCE & Principals
April	Quality Enhancement Initiative - NAAC	Visit by Academic Cell members to GDCs on NAAC Assessment and Accreditation / other important programmes

May 2018

Month & Date	Activity	Description
1 st	Publicity Campaign	<ul style="list-style-type: none"> • Release of College Brochure by District Collector • Campaigning through Brochures, Flexis, scrolling in local TV, Door to door canvassing for online admissions etc.
May	Students' Help Desk	Establishment of a Students' Help Desk in the college and online registration of students to various courses to be taken up
	Telangana ku Haritaharam	Maintenance of Plants
Departmental Activities		
May	State Level Review Meeting	Meeting/Video Conference - CCE with RJDCE & Principals - Review on Admissions

KAKATIYA GOVERNMENT COLLEGE

HANAMKONDA, Dist: WARANGAL (U), TS – 506001

ACTION PLAN: 2017-18

Action Plan chalked out by the IQAC in the beginning of the Academic year 2017-18 and their outcomes reviewed at the end.

S. No.	Plan of Action
1	Celebration of Telangana State Formation Day (2 nd June)
2	Constitution of various academic committees and preparation of Institutional Annual Academic Calendar
3	To Campaign for admissions
4	Online registrations of students to various courses through DOST (Degree Online Services, Telangana - a unified, online degree admission system for students in Telangana)
5	Celebration International Yoga Day (21 st June)
6	Online Awareness programme on International Yoga Day (21 st June)
7	Enrolment of students into NCC/NSS units
8	To organize Telangana ku Haritha Haram
9	To conduct Field Trips and Field projects
10	To conduct certificate/add-on courses
11	Analysis of Results
12	Conduct Remedial classes
13	Women's Equality Day (26 th August)
14	Telugu Bhasha Dinotsavam (29 th August)
15	To conduct Harivillu-Literary activities
16	Celebration of Teachers' Day (5 th September)
17	Celebration Hindi Day (14 th September)
18	Celebration of International Democracy Day (15 th September)
19	Celebration of Ozone Day (16 th September)
20	NSS Day (24 th September)
21	To conduct JIGNASA study projects
22	Review of activities of all college level clubs and committees
23	Celebration of BATUKAMMA Festival (Telangana State Festival)
24	Celebration of National Education Day (11 th November)
25	To conduct National Library Week (14-20 th November)

26	Awareness programme on AIDS' Day (1 st December)
27	To observe International human Rights Day (10 th December)
28	Yuvatarangam ; Cluster Level Games, Sports, Cultural & Literary Competitions
29	Celebration of National youth Day (12 th January)
30	To obtain and analyze Feedback from all the stakeholders
31	To conduct Internal Academic Audit
32	To prepare AQAR
33	Stock verification of Laboratories and Libraries


PRINCIPAL Principal
KAKATIYA GOVT COLLEGE
 Hanamkonda

**ALMANAC ISSUED BY KAKATIYA UNIVERSITY FOR THE
ACADEMIC YEAR 2016 – 2017**



**OFFICE OF THE REGISTRAR
KAKATIYA UNIVERSITY
WARANGAL - 506 009
(Telangana State)**

**PROF. M.V.RANGA RAO
REGISTRAR**

No: 13 /Acad. Audit/KU/2017

Date: 11/01/2017

All the Principals of University and
Affiliated Colleges offering UG (NP) Courses
KAKATIYA UNIVERSITY

Sub: ALMANAC – UG (NPC) – I Year – Declaration of Short/Sankranthi
vacation for the academic year 2016 - 2017 - Communicated - Regarding.

Ref: 1) This Office Lr. No. 570/Acad. Audit/KU/2016, dated 23.06.2016.
2) This Office Lr. No. 670/Acad. Audit/KU/2016, dated 31/08/2016.
3) Representation from TGCG Teachers Association dated 11/01/2017.
4) Representation from TGCT Association dated 11/01/2017.

-oCo-

Sir/Madam,

On the representation of the College Teachers Associations (vide ref. 3rd & 4th cited) to declare 16th & 17th January, 2017 as holidays to the I year UG courses (NP) on par with the II & III Year.

In view of the above, the Vice-Chancellor has accorded approval for declaration of holidays on 16th and 17th January, 2017 to I Year UG (NP) Courses for the academic year 2016-2017.

In lieu of the above, the colleges have to work/run classes on Second Saturdays of February, 2017 and March, 2017, i.e., 11/02/2017 and 11/03/2017, respectively.

This may please be brought to the notice of the staff and students accordingly.

Yours faithfully,


REGISTRAR

Copy to:

- 1) The Dean, College Development Council, KU
- 2) The Deans of Faculties concerned, KU
- 3) The Heads of Departments concerned, KU
- 4) The Chairpersons of Board of Studies concerned, KU
- 5) The Controller/Adml. Controller of Examinations (UG & Conf), KU
- 6) The Finance Officer, KU
- 7) The Dy. Registrar (Academic/Admn. -Teaching/Accounts/Audit), KU
- 8) The Secretary to Vice-Chancellor/P.A. to Registrar, KU.
- 9) The SF.



OFFICE OF THE REGISTRAR
KAKATIYA UNIVERSITY
WARANGAL – 506 009

Prof. M.V. RANGA RAO
REGISTRAR

No. 134 /Acad.Audit/KU/2017

Dated: 05/05/2017

All the Principals of
University and Affiliated Colleges offering UG (NP) Courses
KAKATIYA UNIVERSITY

Sub: ALMANAC – Almanac for UG (NP) – II Year Courses – 2017-2018 –
Re-opening of the Colleges for UG(NP) – II Year courses on
08/06/2017 instead of 01/06/2017 – Regarding.

Ref: 1) This Office Lr. No. 570/Acad.Audit/KU/2016, dt. 23/06/2016
2) The Office Lr. No. 670/Acad. Audit/KU/2016, dt. 31/08/2016

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Sir/Madam,

In continuation of this Office letters dtd. I am to inform you that the Vice-Chancellor has accorded approval for re-opening of the Colleges for UG (NP)-II Year Courses on 08/06/2017 instead of 01/06/2017.

Therefore, it is requested to bring the change to the notice of the staff and the students concerned.

Yours faithfully,


REGISTRAR

Copy to: -

- 1) The Dean, College Development Council, KU
- 2) The Controller of Examinations/Addl. Controller (UG-NP), KU.
- 3) The Director, Self-Finance Courses, KU
- 4) The Finance Officer, KU
- 5) The Deputy/Asst. Registrar (Academic/Audit/Teaching/Non-teaching), KU
- 6) The Secretary to Vice-Chancellor/P.A. to Registrar, KU
- 7) The Public Relation Officer, KU
- 8) The S.F.



OFFICE OF THE REGISTRAR
KAKATIYA UNIVERSITY
WARANGAL - 506 009
(Telangana State)

PROF. G. BENARJEE
I/c REGISTRAR

No: 755 /Acad. Audit/KU/2016

Date: 3 /10 /2016

To
The Principals of
University & Affiliated Colleges
offering PG (NP) Courses
Kakatiya University

Sub: Almanac - Almanac for PG (NP) Courses I Year - I Semester - 2016-2017 -
Rescheduling of Internal Assessment - I - Regarding.

Ref: This Office Lr. No. 641/DAA/KU/2016, dated 20/08/2016.

-o0o-

Sir / Madam,

In continuation to this office letter cited, I am to inform you that the Vice-Chancellor has accorded approval for 'rescheduling' the Internal Assessment-I from 03/10/2016 to 24/10/2016. The remaining contents of the almanac unaltered.

Therefore, it is requested to bring the change to the notice of the staff and the students concerned.

Yours faithfully,


REGISTRAR

Copy to:

1. The Controller of Examinations, KU.
2. All the Deans of Faculties, KU.
3. The Dean, College Development Council, KU.
4. All the Heads of Departments, KU.
5. All the Chairpersons of Boards of Studies, KU.
6. The Finance Officer, KU.
7. The SP.

Academic and Activities calendar issued by CCE, Hyderabad for the Academic Year 2016-17



Commissionerate of Collegiate Education Govt. of Telangana

ACADEMIC CALENDAR - 2016-17

Commissioner
Smt. A.Vani Prasad, I.A.S.

No.	Name	Designation	Mobile
1.	Dr. B. Darjan	RJDCE, Warangal	9948121726
2.	Dr. B. Balaiah	Joint Director	7660020710
3.	Smt. Moriah Eunice	Special Officer I	9848784977
4.	Dr. K. Padmavathi	Special Officer II	9848556317
5.	Sri B. Swamy	Deputy Director	9848784975
6.	Sri Chakravarthy	Assistant Director	9848553617
7.	Smt. P. Padmalatha	Assistant Director	9848784975
8.	Smt. Suguna	Accounts officer	9848784975
9.	Sri B. Kanaka Chary	A G O (I/C)	7660020711
10.	Dr. T. Annie Sheron	Academic Officer	7660020744
11.	Dr. Nancy Serena	Academic Officer	7660020720
12.	Dr. J. Neeraja	Academic Officer	7660020730
13.	Smt. S. Yamuna Rani	Academic Officer	7660020722
14.	Sri Gajendra Babu P. G. K.	Academic Officer	7660020740

CCE Website: <http://ccets.cgg.gov.in>
E-mail IDs

1.	CCE	commissioner.tgce@gmail.com
2.	TSKC	jkc.tgce@gmail.com
3.	NAAC	naac.tgce@gmail.com
4.	Academic Audit	academicaudit.tgce@gmail.com
5.	Trainings	rcoc.tgce@gmail.com
6.	RUSA	rusa.tgce@gmail.com
7.	Data collection	datacollection.tgce@gmail.com
8.	MANA TV	manatv.tgce@gmail.com
9.	Aided Colleges Section	aidedsection.tgce@gmail.com
10.	Minimum Requirements	minimumrequirements.tgce@gmail.com
11.	Plan & Non Plan Section	pnp.cce.ts@gmail.com
12.	MIS & IT Cell	cslabs.tgce@gmail.com

Online Admission Website : dost.cgg.gov.in

June 2016

Month & Date	Activity	Description
2 nd	Telangana State Formation Day	Celebrations from 1 st to 7 th June
5 th	World Environment Day	Conduct of Activities to create awareness among students on environment
14 th	World Blood Donor Day	Red Ribbon Clubs shall conduct activities to promote awareness among students and parents
21 st	International YOGA Day	Celebration
27 th	CBCS Orientation for First year students	Commencement of I Semester Classes for 1 st Year students. CBCS, College activities, Facilities, Certificate/Add on Courses etc. Identification of Teacher counselors to each class and display their list
I week	Online Admissions	Commencement of online Admissions
	Preparation of Institutional Plan for 2016-17	Preparation of Institutional Plan by incorporating all the activities given in Academic Calendar (2016-17)
	Preparation of Annual Curricular Plan (Lecturer wise)	Preparation of Lecturer wise Annual curricular plan incorporating curricular, co-curricular and extra-curricular activities as per formats provided. Preparation of NCC/NSS/ others Annual Action Plan
	College Level Review Meeting by Principal	One day workshop to faculty on Implementation of CBCS - Review of Department wise Annual Curricular Plans - share & discuss innovative teaching learning techniques etc.
II week	District Level Review Meeting by ID College Principal	Review of all colleges in the district by ID College Principal – Finalization of Annual DRC activities plan.
	Review Meeting by RJDCE	Review of all colleges under jurisdiction through ID Principals
	Commencement of classes for II & III year students	Annual Curricular Plans shall be followed strictly & reflected in Teaching Diary and Teaching Notes
	Result Analysis	College Level & Department wise Result analysis and submission to O/o CCE. Planning for Remedial teaching.
	Harivillu	Formation of Clubs/Kalavedikas Enrolment of students into different clubs
	IQAC	IQAC Meeting with all the departments
	Telangana Haritaharam	Planning & organizing related activities in consultation with District authorities
	State Teacher Awards	Inviting proposals from colleges/universities
IV week	Sports & Games : Maintenance of tracks and Sports equipment & Laying of new tracks and Courts, Purchase of sports material	
	Quality Enhancement Initiative – NAAC	Visit by Academic Cell members to GDCs on NAAC Assessment and Accreditation / other important programmes
	Anti-Ragging campaign	Organizing Anti Ragging Campaign in the college premises.
	DCEDRC	First meeting of DCEDRC

June 2016

MON	TUE	WED	THU	FRI	SAT	SUN
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Departmental Activities

16th	State Level Review Meeting	Video Conference/ Meeting - CCE with RJDCE & Principals
III week	MANA TV	Topic selection workshop to prepare the annual MANA TV Schedule for 2016-17

July 2016

Month & Date	Activity	Description
I week	1. Review Meetings at different Levels 2. Student Progression	Review of Academic, Administrative and financial aspects Recording Student progression
	IQAC	Meeting of IQAC Executive Body
	Student Representatives meeting	Nomination of select students on committees like Academic, Sports, Cultural, literary, etc.
II Week	Commencement of Student centric activities	Class room seminars, Study Projects, Field trips and competitions etc.,
	Harivillu	Meeting of all clubs and preparation of action plan for 2016-17
III Week	Medical Camp	Medical camp in collaboration with District Health Officials
	Extension Activities & College Social Responsibility Cell	Enrolment of students into NCC/ NSS Organising related activities
I Saturday	Staff Council meeting	Meeting of the Principal with Heads of departments to review previous month's activities and plan for current month's activities
III Saturday	Staff Meeting	Meeting of the Principal with staff
IV Saturday	Swachha Bharath	Cleaning of College Premises including Rooftops, Terraces, Overhead Tanks & Sumps by students /staff
July	Telangana Ku Haritaharam	Organizing plantation program in consultation with District authorities
	TSKC Day	A PPT presentation/ Talk/ Skit/ Seminar to all students (class wise) on Career Prospects by H.R. representative/JKC trainee, Coordinator or Mentor/Guest Lecturers etc.
Departmental Activities		
1 st	MANA TV	Commencement of Telecast of MANA TV Live Lessons
I Week	Incentives & Awards	Honouring State Topper students- University wise
II Week	State Level Review Meeting	Video Conference/ Meeting – CCE with RJDC & Principals
3 rd Saturday	MANA TV Special Live Telecast	Biodiversity conservation/environment protection
July	Quality Enhancement Initiative – NAAC	Visit by Academic Cell members to GDCs on NAAC Assessment and Accreditation / other important programmes

August 2016

Date	Activity	Description
15 th	Independence Day celebrations Academic Festival 2014-15	Conduct of related activities at college level. Presentation of awards to toppers in Academics (subject wise & group wise).
26 th	Women's Equality Day	Conduct of related activities by ICC
29 th	Telugu Bhasha Dinotsavam	Conduct of related activities
I week	DRC	II Meeting
	IQAC	IQAC Meeting with all the departments
I & II week	Review Meetings at different Levels	Review of Academic, Administrative and financial aspects
	Harivillu	Meeting of all clubs - Review and progress
III Week	Field/Industry visit	Organizing field/ industrial visits to students
Last Week	I unit Exams – II & III yrs	Conduct of examinations and recording of marks in the proforma provided
	Add-on Courses	2 day workshop to students by each department
	Consumer awareness programs	Intercollegiate / Interdepartmental activities
	Career Counseling programs	Display of notifications on College Wall Magazine & guidance for application
I Saturday	Staff Council meeting	Meeting of the Principal with Heads of departments to review previous month's activities and plan for current month's activities
III Saturday	Staff Meeting	Meeting of the Principal with staff
IV Saturday	Swachha Bharath	Cleaning of College Premises including Rooftops, Terraces, Overhead Tanks & Sumps.
August	Telangana ku Hartaharam	Organizing related activities tending to Greenary and Gardens in consultation with District authorities
	Ecofest	Organising activities related to Environment protection like Water management, Waste management etc. Display of student projects and conduct of competitions
	ICC	Training to all girl students in Un Armed Combat Techniques

August 2016

MON	TUE	WED	THU	FRI	SAT	SUN
1	2	3	4	5	6	7
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15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Departmental Activities		
1 st Week	State Level Review Meeting	Video Conference/ Meeting – CCE with RJDCE & Principals
3 rd Saturday	MANA TV Special Live Telecast	Dial the doctor/dietician
August	Quality Enhancement Initiative – NAAC	Visit by Academic Cell members to GDCs on NAAC Assessment and Accreditation / other important programmes

September 2016

Date	Activity	Description
5 th	Teachers' Day	Celebration of Teachers' Day
8 th	International Literacy Day	Organizing Inter/Intra College Literary Fest
15 th	TSKC	
22 nd	Hindi Divas celebrations	Organizing related activities
24 th	NSS Day	NSS activities
	CBCS	Internal Assessment According to University Almanac
I week	DRC	III Meeting : Workshop with UGC coordinators on mobilization & utilization of UGC funds
	Extension & Outreach activities	Organizing Guest lectures / Field visits/ social/community development activities etc.
	IQAC	IQAC Meeting with all the departments
II week	Review Meetings at different Levels	Review of Academic, Administrative and financial aspects
	CPDC meeting	Meeting of College CPDC to review and discuss various matters
II week	Teacher Evaluation Process	<ul style="list-style-type: none"> Collection of student feedback on every teacher by IQAC Analysis & Action taken by Principal Documentation for Academic Audit
	Parents Meeting	Teachers meet the parents
	Harivillu	Meeting of all clubs - Review and progress
III week	CBCS	College level review meeting on implementation of CBCS
Last Week	II unit Exams – II & III yrs	Conduct of examinations and recording of marks as per the proforma
	Student centric activities	<ul style="list-style-type: none"> Class room seminars, Study Projects and competitions etc., Remedial Instruction
	College Social Responsibility Cell	Organizing related activities
I Saturday	Staff Council meeting	Meeting of the Principal with Heads of departments to review previous month's activities and plan for current month's activities
III Saturday	Staff Meeting	Meeting of the Principal with staff
IV Saturday	Swachha Bharath	Cleaning of College Premises including Rooftops, Terraces, Overhead Tanks & Sumps
September	Telangana ku Haritaharam	Maintenance of Plants

September 2016

MON	TUE	WED	THU	FRI	SAT	SUN
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

Departmental Activities		
1st Week	State Level Review Meeting	Video Conference/ Meeting - CCE with RJDCE & Principals
3rd Saturday	MANA TV Special Live Telecast	Dial CCE
1st Week	State Teacher Awards	Presentation of Awards to Teachers on Teachers' Day
September	Quality Enhancement Initiative - NAAC	Visit by Academic Cell members to GDCs on NAAC Assessment and Accreditation / other important programmes

October 2016

Date	Activity	Description
2 nd	Gandhi Jayanti & Lal Bahdur Sastri Jayanti	Celebration of days
	CBCS	1 st Semester last day of instruction
	CBCS	Short vacation
	CBCS	Practical Examinations
		According to University Almanac
31 st	National Integration Day	Conduct of related activities
I week	Review Meetings at different Levels	Review of Academic, Administrative and financial aspects
	IQAC Evaluation	IQAC Meeting with all the departments. Collection of Students' feedback on teachers, Analysis, submission of analysis report to Principal Action of Principal on Students' feedback on teachers.
	TSKC Day	A PPT presentation/ Talk/ Skit/ Seminar to all students (class wise) on Career Prospects by H.R. representative/JKC trainee, Coordinator or Mentor/Guest Lecturers etc.
	Harivillu - Projects Display Day	Meeting of all clubs - Review and progress Conduct of Science/Arts/Commerce Fest Display of Research, study projects and achievements.
III Week	Bathukamma Festival	Conduct of related activities
I Saturday	Staff Council meeting	Meeting of the Principal with Heads of departments to review previous month's activities and plan for current month's activities
III Saturday	Staff Meeting	Meeting of the Principal with staff
IV Saturday	Swachha Bharath	Cleaning of College Premises including Rooftops, Terrace, Overhead Tanks & Sumps
October	DCEDRC	2nd Meeting of DCEDRC
	Telangana ku Hariyaharam	Maintenance of Plants

October 2016

MON	TUE	WED	THU	FRI	SAT	SUN
31					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Departmental Activities		
1 st Week	State Level Review Meeting	Video Conference/ Meeting - CCE with RJDCE & Principals
3 rd Saturday	MANA TV Special Live Telecast	Stress management and life skills Education.
October	Quality Enhancement Initiative – NAAC	Visit by Academic Cell members to GDCs on NAAC Assessment and Accreditation / other important programmes

November 2016

Date	Activity	Description	
	CBCS	Commencement of 1 st semester examinations	According to University Almanac
11 th	National Education day	Conduct of related activities	
14 th	Pandit Jawahar Lal Nehru Birthday/World Diabetes day	Conduct of related activities	
15 th	Job Mela	Job Mela to be organized at all ID colleges	
14th -20th	National Library Week	1.Organizing programs to inculcate reading habits 2.Assignments to encourage students to visit libraries and use the resources to the maximum extent	
	CBCS	Commencement of 2 nd Semester classes	According to University Almanac
I week	Communal Harmony / College Social Responsibility Week	Conduct of related activities etc.	
	IQAC	IQAC Meeting with all the departments	
	TSKC	Commencement of JKC II batch training Organizing Campus drive	
	Career Guidance Cell	Conducting coaching classes for students to prepare for EdCET/ PG CET/Competitive examinations etc.	
II week	Review Meetings at different Levels	Review of Academic, Administrative and financial aspects	
	DRC	IV Meeting	
III Week	III Unit Exams – II & III yrs	Conduct examinations, ensure student attendance and record marks	
Last Week	Harivillu - Sports & Cultural Fest	Organizing District level Sports & cultural festival	
I Saturday	Staff Council meeting	Meeting of the Principal with Heads of departments to review previous month's activities and plan for current month's activities	
III Saturday	Staff Meeting	Meeting of the Principal with staff	
IV Saturday	Swachha Bharath	Cleaning of College Premises including Rooftops, Terraces, Overhead Tanks & Sumps	
November	TeLANGANA ku Haritaharam	Maintenance of Plants	

December 2016

Date	Activity	Description
1 st	AIDS day	Red Ribbon Clubs conduct AIDS awareness programs in collaboration with District officials
10 th	Human Rights Day	Conduct of related activities
24 th	National Consumer Day	Competitions & awareness programs
I week	Communal Harmony / College Social Responsibility Week	Conduct of related activities etc.
	Review Meetings at different Levels	Review of Academic, Administrative and financial aspects
	IQAC	Meeting of IQAC Executive Body
	TSKC	Commencement of TSKC training & Organizing Campus drive
	Career Guidance Cell	Conducting coaching classes for students to prepare for EdCET/ PG CET/Competitive examinations etc.
II Week	Term Exams – II & III yrs	Conduct examinations, ensure student attendance and record marks
	Harivillu - Yuvatarangam	Organizing State level Sports & Cultural Festival
	Staff Council meeting	Meeting of the Principal with Heads of departments to review previous month's activities and plan for current month's activities
I Saturday	Staff Meeting	Meeting of the Principal with staff
III Saturday	Swachha Bharath	Cleaning of College Premises including Rooftops, Terrace, Overhead Tanks & Sumps
December	DCEDRC	3 rd Meeting of DCEDRC
	Telangana ku Haritaharam	Maintenance of Plants
Departmental Activities		
I Week	State Level Review Meeting	Video Conference/ Meeting – CCE with RJDCE & Principals
3 rd Saturday	MANA TV Special Live Telecast	Preparation for competitive exams tips & strategies
December	Quality Enhancement Initiative – NAAC	Visit by Academic Cell members to GDCs on NAAC Assessment and Accreditation / other important programmes

January 2017

Date	Activity	Description
	CBCS	Short vacation According to University Almanac
12 th	National Youth day	Celebration of the day
25 th	National Voters day	Organize programmes to sensitize students on exercising the franchise
26 th	Republic day	Celebration of Republic Day
I week	IQAC	IQAC Meeting with all the departments
I & II week	Review Meetings at different Levels	Review of Academic, Administrative and financial aspects
II week	TSKC & Career Guidance Cell	Organizing Job fairs & Campus drives
Last Week	IEPP Pre-Final Exams – II & III yrs	Intensive Examination Preparation Program - Conduct Pre final examinations in theory & practical, ensure student attendance and record marks
I Saturday	Staff Council meeting	Meeting of the Principal with Heads of departments to review previous month's activities and plan for current month's activities
III Saturday	Staff Meeting	Meeting of the Principal with staff
IV Saturday	Swachha Bharath	Cleaning of College Premises including Rooftops, Terrace, Overhead Tanks & Sumps
January	TSKC	<ul style="list-style-type: none"> Organizing Campus drives TSKC Day - A PPT presentation/ Talk/ Skit/ Seminar to all students (class wise) on Career Prospects by H.R. representative/TSKC trainee, Coordinator or Mentor/Guest Lecturers etc.
	Career Guidance Cell	Conducting coaching classes for students to prepare for EdCET/ PG CET/Competitive examinations etc.
	Telangana ku Haritaharam	Maintenance of Plants
Departmental Activities		
I Week	State Level Review Meeting	Video Conference/ Meeting - CCE with RJDCE & Principals
3rd Saturday	MANA TV Special Live Telecast	Focus on Examination Preparation and study opportunities in Higher Education
Last Week	Review Meeting with all Academic Advisers	To review the academic audit conducted both in GDCs & Private aided colleges during 2016-16
January	Quality Enhancement Initiative – NAAC	Visit by Academic Cell members to GDCs on NAAC Assessment and Accreditation / other important programmes

February 2017

Date	Activity	Description
15 th	Job Mela	Job Mela to be organized at all ID colleges
21 st	Antarjaatiya Matru Bhasha Dinotsavam	Celebrating the Day
I Week	CPDC meeting	Meeting of College CPDC to review and discuss various matters
	IQAC	IQAC Meeting with all the departments
II Week	Review Meetings at different Levels	Review of Academic, Administrative and financial aspects
	Practical Exams – II & III yrs	Commencement of University Practical examinations
	Performance improvement activities	Revision and Remedial classes to needy students
	TSKC & Career Guidance Cell	Organizing Campus drives
III week	Parents Meeting	Teachers meet the parents
I Saturday	Staff Council meeting	Meeting of the Principal with Heads of departments to review previous month's activities and plan for current month's activities
III Saturday	Staff Meeting	Meeting of the Principal with staff
February	Telangana ku Haritaharam	Maintenance of Plants
Departmental Activities		
I Week	State Level Review Meeting	Video Conference/ Meeting - CCE with RJDCE & Principals
February	Quality Enhancement Initiative – NAAC	Visit by Academic Cell members to GDCs on NAAC Assessment and Accreditation / other important programmes

March 2017

Date	Activity	Description
8 th	International Women's Day	Conduct of related activities & competitions for students & staff
	CBCS	Internal Assessment
		2 nd semester – Last day of instruction
		Practical Examinations
		Commencement of 2 nd Semester Examinations
I Week	Budget Utilization	Submission of all bills to DTO
	IQAC	IQAC Meeting with all the departments
II week	Review Meetings at different Levels	Review of Academic, Administrative and financial aspects
II Week	University Exams – II & III yrs	Commencement of University Theory examinations (2013-14)
Last Week	Stock Verification	Stock verification of Laboratories and Libraries.
I Saturday	Staff Council meeting	Meeting of the Principal with Heads of departments to review previous month's activities and plan for current month's activities
III Saturday	Staff Meeting	Meeting of the Principal with staff
March	DCEDRC	4 th Meeting of DCEDRC
	Telangana ku Haritaharam	Maintenance of Plants
Departmental Activities		
I Week	State Level Review Meeting	Video Conference/ Meeting - CCE with RJDCE & Principals
March	Quality Enhancement Initiative – NAAC	Visit by Academic Cell members to GDCs on NAAC Assessment and Accreditation / other important programmes

April 2017

Date	Activity	Description
5 th	Babu Jagjivan Ram's birthday	Celebrating the day
14 th	Dr. B.R. Ambedkar's birthday	Celebrating the day
I week	Preparation of Annual Academic Performance Report	Prepare of college Annual Academic Performance Report (AAPR) and submit soft copy to CCE
	IQAC	Preparation of IQAC report, upload to college website and submission of softcopy to naac.igce@gmail.com
	Preparation of college Annual Academic Plan for 2017-18.	Preparation of college Annual Academic Plan for 2017-18.
	Preparation of DRC Annual Activity plan for 2017-18	Preparation of DRC Annual Activity plan for 2017-18
II Week	Preparation of Financial plan for 2017-18	Preparation of details of income through different sources, expenditure and other requirements etc. Preparation of necessary proposals along with enclosures for submission for financial assistance from different agencies like UGC, RUSA, State Govt. etc. Keeping proposals ready for additional requirements of the college.
I Saturday	Staff Council meeting	Meeting of the Principal with Heads of departments to review previous month's activities and plan for current month's activities
April	Career Guidance Cell	Conducting coaching classes for students to prepare for EdCET/ PG CET/Competitive examinations etc.
	Telangana ku Haritaharam	Maintenance of Plants
Departmental Activities		
I Week	State Level Review Meeting	Video Conference/ Meeting - CCE with RJDCE & Principals
April	Quality Enhancement Initiative – NAAC	Visit by Academic Cell members to GDCs on NAAC Assessment and Accreditation / other important programmes

May 2017

Month & Date	Activity	Description
May 1st	Publicity Campaign	<ul style="list-style-type: none"> • Release of College Brochure by District Collector • Campaigning through Brochures, Flexis, scrolling in local TV, Door to door canvassing for online admissions etc.
	TSKC	Commencement of TSKC Summer batch training
May	Student Help Desk	Establishment of a Student Help Desk in the college and online registration of students to various courses to be taken up
	Telangana ku Haritaharam	Maintenance of Plants
Departmental Activities		
4 th May	State Level Review Meeting	Video Conference - CCE with RJDCE & Principals - Review on Admissions

KAKATIYA GOVERNMENT COLLEGE
HANAMKONDA, Dist: WARANGAL (U), TS – 506001

ACTION PLAN: 2016-17

Action Plan chalked out by the IQAC in the beginning of the Academic year 2016-17 and their outcomes reviewed at the end.

S. No.	Plan of Action
1	Celebration of Telangana State Formation Day (2 nd June)
2	Constitution of various academic committees
3	Preparation of Time Table
4	Preparation of Departmental Action Plans
5	Preparation of Institutional Action Plan
6	To Campaign for admissions
7	To complete Admission Process
8	Analysis of Results
9	Conduct Remedial classes
10	International Yoga Day Celebrations (21 st June)
11	Enrolment of students into NCC/NSS units
12	To organize Telangana ku Haritha Haram
13	To conduct Field Trips and Field projects
14	To conduct certificate/ add-on courses
15	Telugu Bhasha Dinotsavam (29 th August)
16	To conduct Harivillu-Literary activities
17	Celebration of Teachers' Day (5 th September)
18	Celebration Hindi Day (14 th September)
19	Celebration of International Democracy Day (15 th September)
20	Celebration of Ozone Day (16 th September)
21	NSS Day (24 th September)
22	To conduct JIGNASA study projects
23	Celebration of BATUKAMMA Festival (Telangana State Festival)
24	To conduct National Library Week (14-20 th November)
25	Awareness programme on AIDS' Day (1 st December)
26	To observe International human Rights Day (10 th December)
27	Yuvatarangam: Cluster Level Games, Sports, Cultural & Literary Competitions
28	Celebration of National youth Day (12 th January)

29	To obtain and analyze Feedback from all the stakeholders
30	To conduct Internal Academic Audit
31	To prepare AQAR
32	Stock verification of Laboratories and Libraries


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